

# ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC (A)

**Name of the College** : RBD Mahila Mahavidyalaya, Bijnor  
**Name of Affiliated University** : Mahatma Jyotiba Phule Rohilkhand  
University Bareilly  
**Year of the Report** : 2017-2018(October to December)

## (Section – A)

**Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.**

### **Description:**

1. Promotion and Internalization of best practices.
2. Use of students' feedback in quality improvement.
3. Use of feedback from PTA and Alumni.
4. Feedback from college community council.
5. Implementation of relevant innovative practices.
6. Writing unit-wise module.
7. Teacher Innova series seminar presentation.

## (Section – B)

### **Q 1. Activities reflecting the goals and objectives of the college?**

**Description:** Rani Bhagyawati Devi Mahila Mahavidyalaya, Bijnor holds a very reputed position among the various higher education institutes at Bijnor. The college has well defined goals and objectives in imparting quality education to its students in order to make them well disciplined and competent. The college organizes several curricular and extra curricular activities like debate competition, essay competition, story-writing, poem recitation exhibition, singing competition, floor decoration, poster making etc to get their aim to make them able to crack their own built nutshell and also provides students a platform for their overall development. The college provides an excellent academic environment and make them able to secure position in university every year. The college also provide value based education and used technology in imparting education to achieve their goals and objectives. College not only provide conducive environment to the students but also for the teachers for their personal as well as professional growth for ensuring above

activities. College yearly takes feedback to know weather the goals and objectives are fulfilled or not.

**Q 2. New academic programme initiated (UG and PG)?**

**Description:** None

**Q 3. Innovation in curricular design and transaction?**

**Description:** At college level, there is no authority to any teacher to frame or modify the curriculum or syllabus of different UG and PG classes. However, college regularly on yearly basis sent suggestions to Board of Studies (BOS) at University through proper channel. Dr.Vidushi Bharadwaj, Principal of our college incorporates her effective suggestions and valuable action plans for the welfare of the college. In the years 2016-2017 Dr. Savita Mishra, member, Board of Studies also designs effective plans for the welfare of the college. Curriculum transaction is very efficient and effective by use of innovative methods of teaching. Power point presentation, transparencies, demonstration, social-sites, videos etc are used in delivering lectures. Dr. Zakiya Rafat, Associate Prof Sociology, member Board of Studies during the session 2017-2018 attended a meeting of Board of Studies at M.J.P.R.U. Bareilly

**Q 4. Inter disciplinary programmes started?**

**Description:** BCEP- Basic Computer Education Programme is running in college since last 6 years successfully. The main purpose of this programme is to make aware every student with advancement of the present scenario technology. College has also its IGNOU centre in which several students pursue diploma or certificate courses simultaneously along with their degree programmes. Apart from this spoken class and personality development classes also run for P.G. students. From the current session 2017-2018 every department also conduct inter-disciplinary lectures on value education and discipline for the moral development of the students on weekly basis.

**Q 5. Examination reforms implemented?**

**Description:** Unit-Test is implemented at college level and college take its term test on regular basis. However, all the examination duties shifts, issuing of answer sheet etc are all computerized and checked manually.

**Q 6. Candidate qualified: NET/SLET/GATE/Ph.D. etc?**

**Description:** None.

**Q 7. Initiative towards faculty development programmes?**

**Description:** College encourages the faculty members to attend seminars, conferences, workshops, orientation programme and refresher courses to enhance their knowledge. For which duty leaves and conference/workshop fee is also given to the teacher/student if the programme are sponsored internationally.

***International/ National research papers have been published:***

- One paper presented by Dr. Manju Arora entitled “*Methods of Bio Mechanical Analysis to Improve Technique of Sports*” in the National conference of physical Education and Yogic Sciences in relation to Social life held on November 11/12/2017 at the Deptt. Of Physical Education Swami Vivekanand Subharti University Meerut Uttar Pradesh India.
- Published two books one in Hindi medium entitled “*Olympic Abhiyaan*” ISBN 978-81-7216-582-6 and other in English entitled “*Drugs and Sports*” ISBN 978-81-7216-499-7 in December.
- One paper presented by Dr. Seema Choudhary entitled ‘Sports Management in India’ in the National conference on Physical Education and Yogic Sciences in Relation to Social life held on November 11/12/2017 at the Deptt. Of Physical Education Swami Vivekanand Subharti University ,Meerut ,Uttar Pradesh India.
- One paper presented by Dr. Aparna Chauhan on the topic “*Mourya Kaalin Istambh Kala Aur Dharm*” organized by M.K.P (P.G)College Dehradun on October.
- One paper presented by Dr. Aparna Chauhan on the topic “*Mythological stories and some Motifs on burial pottery at Harappan and Chalcolithic Culture*” in International conference organized by ICHR at S.S.J Campus, Almora in November.

***Seminar/ Workshop***

- Dr. Richa Sharma has attended one day International workshop in Gauhati on the topic “*Brahmaputra Art Festival*” from 2<sup>nd</sup> December to 8<sup>th</sup> December.

- Dr. Richa Sharma has attended One Day National workshop organized by Sanskar Bharti on the occasion of Birth Ceremony of “*Deendayal Upadhyay*” at Meerut.
- Dr. Richa Sharma has attended One Day National workshop organized by Artizen Art Gallery on the topic “*Art Devil National Workshop*” in Delhi .
- Dr. Richa Sharma has attended One Day National workshop at Rishikesh organized by Art Marathan on the topic “*Swachh Ganga Abhiyan* ” in December.
- Dr. Sameena Bi has attended one national seminar on the topic “*Uttar Pradesh Main Urdu Ki Surat-E-Haal*” in November.
- Dr. Sameena Bi has attended One Day national seminar on the topic “*Computer ke Zariye Urdu ki Taraqqi*” in December.
- Ms. Chandni Abbasi has attended one national seminar on the topic “*Computer Ke Zariye Urdu ki Taraqqi*” in December.
- Ms. Vinita Choudhary has attended one national seminar on “*Physical Education and Yogic Sciences in Relation to Social life*” held on November 2017.

**Q 8. Total number of seminar/workshops conducted?**

**Description:**

- One day workshop has been organized by H.Sc department on the topic “*Healthy Diet and Life Cycle*” in November.
- One Day Seminar organized by Career Guidance and Career Counselling cell for Commerce students on the topic “*Share Market Investment*”
- Seminar was organized by sociology department in the direction of Dr. Zakiya Rafat on the topic “*Political Parties In India*”.
- One day seminar was conducted by M.A Sociology students in the direction of Dr. Zakiya Rafat on the topic “*Bharat me Grameed Jivan*”.

**Q 9. Research Projects (a) Ongoing (b) Completed?**

**Description:** a) Ongoing - Applied for minor research project in Sociology to UGC  
b) Completed - None

**Q 10. Patents generated, if any?**

**Description:** None

**Q 11. New collaborated research programe?**

**Description:** None

**Q 12. Research grants received from various agencies?**

**Description:** None.

**Q 13. Details of research scholars?**

**Description:** One ongoing (Dr. Vidushi Bharadwaj)  
One ongoing (Dr. Rashmi Trivedi)  
Three ongoing (Dr. Savita Mishra)  
One Registered research scholar (Dr. Savita Mishra)

**Q 14. Citation index of faculty members and impact factor?**

**Description:** None

**Q 15. Honours/Awards to the faculty: National and International?**

**Description:**

Dr. Vidushi Bharadwaj: Co-ordinator Board of Studies, invited through Akashwani and Vardhaman College as a chief guest and awarded on Hindi Divas.

Dr. Savita Mishra Associate Prof. Deptt. of Hindi worked as a Chief Editor in college Annual magazine “Anugunj” , Dr. Sameena Bi Assistant Prof. Deptt. Of Urdu, Dr. Priya Sharma Bi Assistant Prof. Deptt. Of English, Dr. Sushmita Sharma Lecturer Dept. of Sanskrit worked as a co-editor .

**Q 16. Internal resources generated?**

**Description:** Vira Charitable Society Dharamnagari, Bijnor.

**Q 17. Details of departments getting assistance/recognition under SAP, COSIST (ASSIST)/DST, FIST and other programmes?**

**Description:** None

**Q 18. Community Services?**

**Description:** RBD Mahila Mahavidyalaya organizes a number of community services in the form of visits to religious places, old age home community places and field trips. College also organizes several rallies time to time like AIDS awareness rally, Voting right rally, Save girl child women empowerment etc in the community to aware citizens about the existing phenomenon. The regular extension programmes are conducted for the students to

acquire an attitude for social services. These programmes are monitored by programme officers who are members of the teaching faculty designated with additional responsibilities by the college.

The college has regular extension programme under the NSS, skill development scheme (SDS) for the students to acquire an attitude of social services. NSS cell organised a rally on Mission “*Indradhanush*” to motivate Timarpur Deepawala villagers.

**Q 19. Teachers and officers newly recruited?**

**Description:** None

**Q 20. Teaching - Non-teaching staff ratio?**

**Description:** 2.16: 1

**Q 21. Improvement in library services?**

**Description:** Centre of e-learning has been established in college in 2010. Students have free access to all books in the library. The college campus is Wi-Fi connected so that students can search their study material using computers in the library. Photostat- machine is also in library for the convenience of students. CCTV cameras are always in active mode in library as well as in whole campus.

This year college has started to provide manual library cards to all the students and e-cards too.

**Q 22. New books/journals subscribed and their values?**

**Description:** Total books 60 value of Rs. 16095/-.

**Q 23. Courses in which student assessment of teachers is introduced and the action taken on student feedback?**

**Description:** Feedback of teachers by final year students UG and PG Programmes is taken in a proper format i.e. in feedback form and through suggestion box. Then feedback is properly analysed and corrective measures are taken. Department of Physical Education & Department of English took feedback from the students regarding teaching and learning process by digital teaching techniques i.e. teaching with smart board.

**Q 24. Feedback from stakeholders?**

**Description:** Feedback from stakeholders is taken in an informal manner.

**Q 25. Unit cost of education?**

**Description:** Rs.3393.19

**Q 26. Computerization of administration and the process of admission and examination results, issue of certificate?**

**Description:** The College is well equipped with all updated technology. All necessary software and computers are attached in offices and admission cell. The college accounts, collection of fees, disbursement of salary student's attendance and results etc are regularly updated on the website and kept in computer for future reference.

As per MJPRU, Bareilly guidelines registration for each 1st year student and examination form for each course will be filled online only. College provided free registration facility for this purpose to all the new students.

This time BCA practical marks will also filled online directly to university site.

**Q 27. Increase in the infrastructural facilities?**

**Description:** None

**Q 28. Technology up-gradation?**

**Description:**

- Maintaining college account on social sites.
- New digital boards
- Regular website updation
- Information to students through SMS & WhatsApp

**Q 29. Computer access and training to teachers, non-teaching staff and students?**

**Description:** All departments have computers with internet and printer. As college is Wi-Fi enabled, so it is easier for all to connect with Internet facility. Also BCEP- Basic Computer Education Programme is a part of each and every department through which training is provided to teachers, non-teaching staff and students regularly.

**Q 30. Financial aid to Students?**

**Description:** Students are provided scholarships (State Govt.) and financial assistance is also given to the needy students in terms of reduced fee, free books, and uniform and study

material. Some teachers also paid fees of the needy students personally. Our college also get financial aid from many organization i.e. Urdu Academy etc.

**Q 31. Activities and support from the Alumni Association?**

**Description:** The College has its own registered Alumni Association. College also celebrates its Alumni Meet every year. Department of teacher education has its own registered alumni association. It also celebrates its Alumni Meet every year. Alumni Association build up its own library.

**Q 32. Activities and support from Parent – Teachers Association?**

**Description:** Two parents teacher’s meets are organised on yearly basis in which complains and suggestions of parents are collected. Among all the parents one parent is selected as the president who discusses the problems with the principal and teachers afterwards. Next month college is going to organise a meeting for the selection of Parent president.

**Q 33. Health Services?**

**Description:** Health Care Centre has been working in the college. Necessary first aid material and medicines are stocked to meet the emergency. Every student has a health card. Health camps are also organized half- yearly basis in which renowned doctors of the city offer free health check-up.

Counselling session also done on 6<sup>th</sup> December 2017 for students as well as teachers to make them understand about importance of nutritional diet and why it is needed?

**Q 34. Performance in sports activities?**

**Description:**

- Runner up in M.J.P.R University Inter college Kabaddi (w) Tournament organised by Gino Devi College Budaun dated 13/11/2017
- Winner in Vira Charitable Society District Kabaddi (W) competition , organised by R.B.D College Bijnor dated 17/11/2017
- Winner in Vira Charitable Society District Volleyball (W) competition organised by D.D.P.S Inter College Bijnor dated 18/11/2017
- Vira Charitable Society District Annual Athletic Meet organised by Vira Charitable Society Dharamnagri Bijnor from 28 to 30 November 2017

Results are:-

<b>Gold</b>	<b>Silver</b>	<b>Bronze</b>	<b>Total</b>
10	11	06	27

**Events**



Jumping      Throwing      Running

- Km. Nazra B.A II<sup>nd</sup> Year awarded championship award for Long race.
- Ms. Seemab Faculty of Computer Sci. Deptt. is Awarded winner trophy for the 100 mts teacher's race
- Km. Pallavi B.A I<sup>st</sup> year represented north zone Inter University Cricket (W) Tournament which was held at Ambala (Haryana) from 16 to 22/11/2017
- Three players (Km. Doli, Km Swati, Km Shivangi) were selected in M.J.P.R.U Bareilly kabaddi (w) team and represented north zone Inter university kabaddi tournament which was held at M.D.U Rohtak from 18 to 20 11/2017

### **Equipment and Facility for Students:**

Physical Education Deptt. provided Kho-Kho, Kabaddi, Volleyball & Sports Kit the Students (T-Shirt & Shorts).

Apart from sports kit Deptt. Also provided multipurpose mattress for practicing Marshal Art, Yoga & Wrestling.

### **Q 35. Incentives to outstanding sports persons?**

#### **Description:**

- Km. Doli M.A Sociology has been awarded 50 gm silver medal and certificate for “*Sarvoch Khel Pratibha Puruskar*”
- Awarded cash prize Rs. 5000/- to R.B.D College Athletic team for all over championship award.

### **Q 36. Students achievements and awards?**

**Description:** None

### **Q 37. Activities of the Guidance and Counselling unit?**

**Description:** There is a proper Guidance and Counselling Cell working in college for the welfare of the students. The cell offers personal and career counselling both in formal and informal manner. The cell also organizes workshops, lectures and counselling sessions time to time for students.

### **Q 38. Placement services provided to student?**

**Description:** Students of R.B.D. Mahila Mahaavidyalaya, Bijnor are well placed in different schools and colleges through different modes like informal contacts formal linkages of Principal and Staff. However a proper placement cell is running in department of teacher education for B.Ed. students. Many Institutions, College, School & Companies conduct interview and select suitable candidates.

**Q 39. Development Programme for non-teaching staff?**

**Description:** Training given on the use of computers for all non-teaching staff through different channels. The main focus of training is the use of MS Office, Software used for admission process, preparation of salary bill and workshop bills etc.

**Q 40. Good Practices of the Institution?**

**Description:**

1. Feedback taken from students parents and peers.
2. Teaching learning through innovative techniques.
3. Use of ICT in teaching learning process.
4. Friendly and conducive environment.
5. Teachers help needy students by submitting their fees.
6. Many new committees have been founded in the session 2017-2018 for the welfare and development of the students as mentioned below:
  - Result Analysis Samiti- Co-ordinator Dr. Rashmi Trivedi
  - Samasya Samadhan Samiti- Co-ordinatore Dr. Zakiya Rafat.
  - Jansampark Samiti- Co-ordinator Dr. Manju Arora & Nabeel Akhatar.
  - Swachhta Samiti- Co-ordinator Dr. Samina
  - Media Samiti- Co-ordinator Dr. Susmita Sharma
  - Environment Samiti- Co-ordinator Dr. Mridul Rani.
  - College Maintenance Samiti

**Q 41. Linkages developed with National/International, academic/research bodies?**

**Description:** ICSSR

**Q 42. Action taken report on the AQAR of the previous year**

**Description:** 2017(July to September) AQAR Report.

**Q 43. Any other relevant information the institution wishes to add?**

**Description:** R.B.D Mahila Mahavidyalaya, Bijnor has completed its Two NAAC Peer Team Visits in the glorious academic year 2011 and 2012. The college has obtained a prestigious score of 2.76 and department of teacher education obtained a marvellous score of 2.65 with these achievements the college has established itself as a prime accredited institution of education in North-West (U.P)

### **Annual day 2017:**

College has celebrated its Annual day “Aarohan”2017 on 12<sup>th</sup> December 2017 with full enthusiasm and zeal. On this occasion Chief guest Prof. Anil Kumar Shukla V.C of M.J.P. Rohilkhand University, Bareilly inaugurated the annual day by releasing balloons and dove. After that Mrs. Ruksana Pareveen chair person Bijnor , Mr. Udayan Vira ji (Secretary Vira charitable society ), Kuwrani Ruchi Vira ji Treasurer R.B.D college Bijnor , Mr. Surindra Singh Vishnoi (Member) , Mr. Khushnood Khan (Member), Principal Dr. Vidushi Bhardwaj, Dr. Usha Kishor Ex-Principal, Dr. Manjula Kumar Ex- Principal, Dr. Rashmi Trivedi Ex- Principal, Dr. Zakiya Rafta Associate Prof. , Dr. Savita Mishra Associate Prof., Dr. Manju Choudhary Associate Prof., Dr. Manju Arora Assistant Prof., Dr. Shakila Khatoon garlanded Godess Saraswati and lit up lamp . Our students presented spiritual saraswati vandana to start the function, after it students presented various dance performances on female feticide , patriotism ,Garbha, Rajasthani dance, qawwali ,Power of She and Mime act. Principal Dr. Vidushi Bhardwaj presented a brief agenda of the college. College also honoured topper students on annual . On annual day occasion annual college magazine “*Anugunj*” has been inaugurated. Apart from this the books of following faculty members have also be inaugurated by the delegates.

1. Dr. Savita Mishra - “Aikant Racti Auratein , Antar Yatra”
2. DR. Manju Arora - “ Khel Prabhandan wa Sangathan Aur Prashasan”
3. Dr. Shakila Khatoon - “ Urdu Novel Mein Tabaqatee Kashmakash”
4. Dr. Abida Khatoon - “ Rajniti Shastra”
5. Dr. Priya Sharma - “ Elation and Exhilaration in the Poetry of Walt Whitman”
6. Ms. Chandni Abassi - “Dr. Vidya Sagar Aanand : Hayat wa Khidmat”

Prof. Anil Kumar Shukla gave a motivational speech to the students . The programme took its closer by Bhangra performance.

### **Other activities:**

Many students of the college took part in inter college debate competition:

- A debate competition held in RJP inter college Bijnor on the topic “*Kya Electronic media Chunav Prinaam ko Prathavit Karta Hai*” in December . Ms Bhavya Khanna won 1<sup>st</sup> position and Ms. Vershika Aggarwal won 2<sup>nd</sup> position.

Apart from this many curriculum and co-curriculum activities took place at departmental level in the college. Details of activities that have been conducted in current session as follows:

*Department of Sociology:*

- Speech given by students on Value Education and Discipline from 13.10.2017 to 17.10.2017
- Diwali celebration activity organized in assembly on 17.10.2017.
- Quiz competition organized on 30 November in which team B students (Km Mohini, Shubhangi, Pinkage, mani, Shagun) become the winner of this programme.
- Guest Lecturer organized on the topic “*Feminist Perspective*”. Dr. Arvinder A. Ansari Prof & Head Sociology Deptt. Jamia Milia Islamia University delivered a valuable lecture.

*Department of Hindi:*

- Prakesh Parv celebrated in October
- Different activities performed by Hindi department students in assembly on Value Education from 24 October to 31 October.
- Anchoring and Dance performance by Hindi department students in Annual Function.
- Guest Lecturer organized by Hindi Department in which Famous writer and poetess Mrs. Alka Sinha delivered a lecture on the topic “*Lekhak Ki Rachna Prakiriya*” in December.

*Department of English:*

- Performance on Value Education given by English students on 6<sup>th</sup> to 12<sup>th</sup> October.
- Wall magazine prepared on the occasion of Diwali dated 17<sup>th</sup> October 2017
- Wall magazine on Indian English Writers on 7<sup>th</sup> November 2017.

- Resume Making competition organized for B.A III<sup>rd</sup> year students on dated 7<sup>th</sup> November. Ms Mona , Ms Nandini & Gulfsha got I, II, III position respectively.
- Quiz Competition organized for M.A II year English students on 11<sup>th</sup> November. Ms Nidhi Verma, Ms. Rukkaiya & Ms Ruby got I, II,III position respectively.
- Group Discussion programme conducted by B.A I, II, III students.

*Department of Urdu:*

- Sir Sayyad Day celebrated on 17<sup>th</sup> October
- Essay writing competition conducted on 17<sup>th</sup> October
- Urdu Day celebrated and Wall magazine on Indian Famous Urdu female Novelist organized on dated 8<sup>th</sup> November.
- Qawwali performance on the occasion of Annual Function .

*Department of Drawing & Painting:*

- Rangoli and Alpana maked in stadium on the occasion of Sports organize by Vira Charitable Society.
- Matki decoration programme organized in December.
- Art Exhibition, Card Making , Thali making programme organized on the Occasion of Annual function.
- Portrait of Vice Chancellor made and gifted on the Occasion of Annual function.

*Department of Sanskrit:*

- Hand written magazine “Sahitya Stabhkam” inaugurated by Principal Dr. Vidhushi Bhardwaj
- Sanskrit students Aporva worked as a student’s editor in College Annual magazine “Anugunj”.

*Department of H.Sc.:*

- Ozone day celebration and wall magazine on Global Warming on 16<sup>th</sup> October.
- Creative Craft Diwali Fair on 16<sup>th</sup> October.
- Rangoli Competition ,Wall Magazine prepared on 16<sup>th</sup> October

- Waste Material and Craft article Stall on 17<sup>th</sup> October .
- Recipes Day celebration on 3<sup>rd</sup> November.
- Nutrition Counselling on 6<sup>th</sup> December 2017

*Department of Music:*

- National Anthem and National song on 2<sup>nd</sup> October
- Semi classical dance performed on 30<sup>th</sup> November in Nehru Stadium on the Occasion of Vira Charitable Society sports meet.
- Welcome song in Guest Lecture programme performed. Programme Organized by Hindi department.

*Department of Pol. Sc.:*

- Participated & Won First and Second prize in Debate competition held in R.J.P Inter College by Ms Bhavya Khanna and Ms. Varshika Agarwal respectively.
- Classroom Seminar conducted on 16<sup>th</sup> November.

*Department of Economics:*

- Inter Disciplinary lecturer conducted on 20<sup>th</sup> November.

*Department of BCA:*

- Wall magazine prepared on “*Latest App and Its uses*” in October.
- Rangoli competition of BCA & B.Com organized and BCA students got 1<sup>st</sup> position.
- Different subjective Model prepared by the students on 17 November.

*Department of B.Com:*

- Guest Lecturer programme organized on the topic “Share Market Investment”
- Rangoli competition of BCA & B.Com Deptt. organized and B.Com students got 2<sup>nd</sup> and 3<sup>rd</sup> position.
- Different subjective Model prepared by students on 10<sup>th</sup> December.

*Department of Textile & Interior Designing:*

- Classes of Auto CAD & Auto Max organized.
- Inter Disciplinary lecturer By Dr. Mridul Trivedi

*Department of Teacher's Education:*

- Micro teaching workshop organized from 05 October to 28 October
- 4 Guest Lecture programme organized
  1. Dr. Amit Kumar Jaiswal - Topic Introduction Skill
  2. Dr. V.K Rai - Topic Uses of ICT in classroom teaching
  3. Dr. C.S Shukla - Implication of Micro skill
  4. Dr. S.K Joshi - Intregrated Skill
- Rangoli Making, Diya Making, Cooking without flame programme conducted on the occasion of Diwali.
- School Based activity organized for B.Ed 1<sup>st</sup> year students in Arya Vedic Kanaya Inter College Bijnor

**(Section – C)**

**Outcomes Achieved by the End of the Year**

**Description:** NA

**(Section – D)**

**Plans of the College for the Next Quarter**

**Description:**

- Digital Library with online journals by inflibnet and other organizations
- Installation of solar lights
- Extension of library as a public library
- Use of ICT as Orientation programme
- Use of WhatsApp group
- NTT & other job cum skill development and orientation programs.
- Appoint a medical person for emergency
- To manage a demonstration table for food lab
- To motivate students to donate old books and study material
- Try to start a campaign to donate old clothes for needful