



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Rani Bhagyawati Devi Mahila Mahavidyalaya, Bijnor
• Name of the Head of the institution	Dr. Zakiya Rafat
• Designation	Principal In-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01342264077
• Mobile no	8192803446
• Registered e-mail	rbdgirlspg@gmail.com
• Alternate e-mail	NA
• Address	Opp. BSNL Head Office, Bairaj Road
• City/Town	Bijnor
• State/UT	Uttar Pradesh
• Pin Code	246701
<b>2.Institutional status</b>	
• Affiliated /Constituent	MJP Rohilkhand University, Bareilly
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	MJP Rohilkhand University, Bareilly				
• Name of the IQAC Coordinator	Dr. Manju				
• Phone No.	01342264077				
• Alternate phone No.	NA				
• Mobile	8192803444				
• IQAC e-mail address	manju22.rbdcollege@gmail.com				
• Alternate Email address	rbdgirlspg@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=140">https://www.rbdgirls.in/RBDColleges-Information.php?pid=140</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=154">https://www.rbdgirls.in/RBDColleges-Information.php?pid=154</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.39	2019	06/11/2019	05/11/2024
<b>6.Date of Establishment of IQAC</b>			11/02/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>IQAC gives valuable suggestions for activities &amp; maintaining the quality of education.</li> <li>IQAC looks after academic activities including teaching learning evaluations.</li> <li>IQAC is motivating teacher on quality improvement.</li> <li>IQAC encourage the research based work culture.</li> <li>IQAC recommends student centric core procedures.</li> </ul>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To promote digital mode of teaching and learning, as it's a need of hour.	During the year 2020-21 not only teaching but co-curricular activities were also held through online mode.
Online academic leadership courses for the teachers to enhance the quality of teaching and learning.	During the year 2020-21 teachers participate in CALEM in order to develop leadership qualities. Also teachers attended refresher courses and induction programmes to enhance the quality of teaching and learning.
To organize webinars and seminars for the students as well as teachers to foster of learning.	Department of Sociology, Urdu, Physical Education & Teacher Education organized Webinar & Seminar focusing on the themes related to teaching and learning. Seminars on social and contemporary issues were also organized.
Promote research work culture in the college.	The teachers were motivated to get themselves registered as Research Supervisor in the university to increase to research activity in the college and to improve their own API.
The college will complete 50 years of its establishment the activities will be organized which will be sound on both academic and cultural level.	Numerous activities were held under Golden Jubilee celebration project throughout the year.
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-2020	31/01/2020
Extended Profile	
1. Programme	
1.1	09
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2. Student	
2.1	1564
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	2435
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	713
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3. Academic	
3.1	50

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	83	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	29	
Total number of Classrooms and Seminar halls		
4.2	3526201.08	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	73	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

R.B.D Mahila Mahavidyalaya Bijnor ensures to provide effective curriculum delivery through a well planned documented process.

We can analyse it through the following points-

##### 1. The Annual Academic calendar

The college prepares the annual academic calendar according to the rules nad guidelines generated by M.J.P. Rohilkhand University, Bareilly. This calendar specifies significant activities of the year to ensure proper Teaching- Learning and Continuous Evaluation. This calendar gives priority not only to academic activities but also it involves extra curricular activities. This calendar is uploaded at

the website of the college and also displayed at the notice board of college. To make a smooth transition of activities every department prepares their own academic calendar also.

- Term Specific Teaching plan (TSTP), Term wise topics are allotted to the students. Teachers submit individual teaching plans of their subjects to the principal also the keep updating their syllabus completion monthly reports to the principal to ensure the implementation of effective teaching learning process.
- The Syllabus of each subject/discipline for the academic session is provided to the students by the teachers.
- Theory & Practical classes are held according to the time-table, set prior to the commencement of the academic year by the Time-Table Committee and is displayed on the college notice board.
- The Conventional teaching is blended with reasonable use of ICT to make the teaching-learning process more Learner-Centric. Experiential Learning, Participative Learning & Problem-Solving Methods are also used for effective curriculum delivery. Teachers prepare class notes and ppts for the students to provide further study material. Tutorials, Departmental Quiz and Paper Presentations, Projects, Assignments, Group Assignments, Term Papers, Educational Tours, Field Trips and Industrial Visits are organised for effective delivery of curriculum. The records are maintained by every department and required information is provided to IQAC for documentation.
- The College's Central Library provides learning sources such as books, articles, journals and e-content to the teachers as well as to the students for further consideration . All faculty members have unique user ID and password to access E-books and E-journals in full text form. In addition to the central library each department has its own Library to enhance the in-depth knowledge of the students. All the information related to Library records is well maintained and provided to IQAC for documentation.
- Continuous Evaluation (CE) is followed throughout the year by conducting Class Tests, Unit Tests, Quiz , Presentations, Assignments, Projects and Pre-University Examinations to evaluate the knowledge of the students as outlined in the objectives of the curriculum. All examinations are conducted according to the rules in the guidelines of the University and it is also specify in academic calendar.
- The Students are guided for the industrial jobs through various training and certificate programmes conducted by the

Career, Guidance & Counselling Cell (CGCC).

- Several Guest Lectures and Industrial visits are also arranged periodically to keep the students one step ahead of the existing knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf">http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Continuous Evaluation (CE) is followed throughout the year by all the faculty members of the college adapted the CIE and its different methods to evaluate the progress of the students. CIE includes conducting Class Tests, Unit Tests, Quiz, Presentations, Assignments, Projects to evaluate the knowledge of the students as outlined in the objectives of the curriculum. All examinations are conducted according to the rules in the guidelines of the MJPR University and it is also specify in academic calendar.
- The Students are guided for the industrial jobs through various training and certificate programmes conducted by the Career, Guidance & Counselling Cell (CGCC).
- Several Guest Lectures and Industrial visits are also arranged periodically to keep the students one step ahead of the existing knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf">http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**



**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers General & Compulsory Undergraduate/Postgraduate courses which address Gender, Environment and Sustainability and Human Values. All the courses are affiliated to the M.J.P. Rohilkhand University Bareilly. These courses are-

Gender and Society/ School- It is a General Subject which is offered as follows:

Paper -6 (50 Marks): Gender, School & Society (Compulsory Paper, B.Ed. I Year)

Paper-8 (100): Education, Society and Curriculum (Compulsory Paper, B.El.Ed. II Year)

Paper-XX (50): Gender & Schooling (Compulsory Paper, B.El.Ed. IV Year)

Paper -7 (50 Marks): Gender, & Inclusive Education (Specialization Paper, M.Ed. II Year)-

Paper -3 & 4: Gender & Society (Elective paper, M.A. I)-100marks,

Human Rights It is a General Subject which is offered as follows:

Paper (50 Marks)- 7 Human Rights & Value Education (Elective paper, M.Ed.I)

Environmental Studies It is a General Subject which is offered as follows:

Paper - (100 Marks): Environment (Qualifying Paper, B.A/B.Sc./B.Com. I/II/III Year)

Paper -11 (50 Marks): Environment Education (Optional Paper, B.Ed. II Year)

Paper -III & IV (100 Marks): Environment and Society (Optional Paper, M.A. I Year)

- Accordingly courses in gender sensitization, environment and sustainability, human values and professional ethics are offered by the University. To supplement this, the college conducts several awareness sessions and related activities.
- Environment and Sustainability The importance of saving our ecosystem is more critical today than ever. Environmental protection policy acts as well as the legislation related to the environment are also included in the syllabus to make the students fully aware and responsible of their surroundings.

Human Values and Professional Ethics. This paper is introduced to the students with a vision to ensure the essential complementarily between their educational skills taught by the syllabus and the necessary human values imparted by the institution.

Mission Shakti programme initiated by UP Govt. aimed to promote the security, dignity and empowerment of the women. The college has initiated various awareness programmes to make the students aware of the gender issues and all. Through this programme the college ensured to develop an apprehension for the issues related to women.

The college has also initiated Unnat Bharat Abhiyan to make the people aware of the various issues.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

361

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=168">https://www.rbdgirls.in/RBDColleges-Information.php?pid=168</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=168">https://www.rbdgirls.in/RBDColleges-Information.php?pid=168</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1564

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1003

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

RBD womens College Bijnor is fully devoted to make the students better and learned citizens of India and the college understands the importance of assessing the extent to which the accademic environment supports student's performance. every student has different needs , experiences and level of learning and it becomes very essential to have data about their level of learning and achievements therefore the college put all it's efforts and try in different ways to cater to the needs of it's students these are:

The college has formed career counselling and guidance committee that keeps working for giving valuable guidance to the students about career options and how they can improve their learning, study and develop their personality.

The teachers of the college organise extra classes for those students who face difficulties in learning.

The college has formed Learning Management System committee that ensures providing online e-content to the students.

The college organises various competitions for the students for developing their skill and encourage them to participate in programs or competitions organised by other institutions

The college promotes digital learning environment and has organized various programs for making student aware about how to use digital library.

The college has formed a committee for solving problems of those students who have psychological problems and fail to learn at same level as other students.

Besides all these, R.B.D. women's College has planned to take some more initiatives for the improvement of students learning, career and better personality development.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1564	50

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process should be student centric. Different students need different strategies of teaching. Every student has different level of learning and as per their level of learning they need to be taught by using different ways of teaching. All the faculty members of rbd college promote experiential and participatory learning as it becomes extremely important for making students active learners and it promotes practical learning. For this purpose the faculty members take help of group discussion, Quiz, Case Study, Projects, PPT, Assignments, Field Work, Lab Work etc. Besides the faculty members adopt problem solving methodologies in their teaching learning process. For this the teachers use real life problems in explanations, examples and exams. In order to solve problems, students are taught to define the end goal. This step is crucial to successful learning of problem solving skills. If teachers succeed at helping students answer the questions 'what' and 'why' finding the answer to 'how' becomes easier. The college has different committees which help in the holistic development of the students through extra- curricular and field based activities. Such Committees are: Sports committee, Cultural committee, Annual magazine committee, NSS committee, Career guidance and Counselling committee, Remedial class committee etc. The college organises inter institutional sports meet annually and there are yoga classes for mental and physical well being of the students. The college offers different skill development courses that encourage students to develop their skills. The college is determined to promote new ways

of teaching learning process for making teaching learning innovative, participatory and practical.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institution to provide E- learning atmosphere in the classroom:

The faculty members of the college use IT enabled learning tools such as PPT , video clippings, audio system, projector, online sources for providing students practical learning and advance knowledge.

Classrooms of the college are furnished with projectors.

The faculty members of the college promotes interactive methods of teaching and learning the focus of the teachers remains on interaction in terms of research paper presentation, seminars debates , group discussions, assignments, quiz/test/Viva and laboratory work .

Google classroom is used to post course related information/learning material, quizzes ,lab submission and assignments.

Online drawing tools like concept maps ,mind maps, are used to conduct student centric activities.

The online learning environment is designed so that students can be trained in open problem - solving activities.

The college has formed Learning Management System comeetty that ensures that E- content and online study material is uploaded on the college website. it also ensures that students can easily find out their study material.

Committee



Online quizzes and polls are regularly conducted to record the feedback of students.

The institution is determined to promote ICT enabled teaching learning environment as different ICT tools contribute to high quality lessons since they have potential to increase students' motivation and connect students to many information sources and out - class learning environments.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

321

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

RBD women's College Bijnor assures that the mechanism of internal assessment is transparent and robust in terms of frequency and variety. The college organises class- tests, mid term tests and selection tests before the conduction of first second and third part examinations as scheduled by the M.J.P. Rohilkhand University, Bareilly .The college ensures that only reliable faculty members enter the examination room and the answer scripts and seal of answer scripts is opened in the presence of reliable and responsible faculty members.

It is also ensured that no relative of any faculty member is involved in the examination or present in the examination room.

Some faculty members are assigned the duty of checking if the examination is going on well or not. If the students have any doubt regarding the question paper the doubts are clarified by the examiner.

Before the conduction of examination students are given the task of preparing assignments and they are asked to give their presentation as well. Besides the faculty members ask their students to appear for the class-tests every month and ensures that if some students have difficulty in learning they are provided extra classes and extra study material.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution ensures that the mechanism to deal with examination related grievances is transparent time bound and efficient. If the students face any problem related to the examination, it becomes the duty of the faculty members to solve it on time and all the faculty members of R.B.D. college are always concerned about the problems and difficulties of the students. For making the mechanism of examination related grievances transparent, time bound and efficient, subsequent efforts are taken by the institution:

The doubts and enquiries of the students are clarified by the faculty members on time.

If there is any discrepancy related to the marks of the students, it is corrected on time.

The college appoints counselors who give there valuable suggestions to the students and parents as well regarding thier issues and problems.

The continuous evaluation of students is carried out by the faculty members regarding theory, lectures, labs assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD.

Smooth conduction of examination is ensured by the institution. If students face any problem, their problems are solved on time by the examination section. The grievances at the time of examination are considered and discussed in consultation with the principal and if necessary forwarded to the university by the examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

R.B.D. women's College ensures that programme and course outcomes for all programs offered by the institution are stated and displayed on the website and communicated to the teachers and students. The institution understands that all the programs offered by the institution have to be there on the website of the college so that everyone can easily get to know what programs are offered by the institution and the students and parents can decide about the programme, they wish to opt for a Bright career. The institution also ensures that programme and course outcomes for all the programs offered by the college are stated and displayed on the college website and all the data uploaded on the college website is correct and reliable. For this the institution ensures that some responsible and reliable people are assigned the duty of uploading data on the college website. The college also ensures that all the data and information uploaded on the college website is made available to the students and parents on time. If there is any discrepancy in the uploaded data the collage ensures that it is corrected on time by the responsible and reliable people of the college. The college keeps working for making programs and courses offered by the college better and more innovative. For this the college keeps taking suggestions from the faculty members involved in this activity and the college keeps taking inspiration from other institutions as well so that it may provide the best to the students and others.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation always motivates improvement so R.B.D. women's College always promotes quality evaluation of all the programs, offered by the college.

Students play vital and very important role in the evaluation process as in the teaching learning process feedback is very crucial and it is only through feedback that teachers come to know about the outcome of their teaching learning activity.

The career and guidance committee of the college provides guidance to the students and at the same time tries to know their views about the courses and programs run by the college. Then on the basis of students feedback, the committee gives valuable suggestions to the students.

The college also organises teacher parents meet to know the feedback of the parents. The attainment of program outcomes is also measured through the final merit list and results of different programs and courses.

Besides the attainments are calculated by deploying some direct and Indirect tools such as placements, projects and various surveys like alumni, employer e.t.c.

Every year IQAC Cell of the College publishes annual report which helps in a better comprehension and improvement of different programs and courses offered by the college.

Besides reward system, entrance tests, class tests, subject oriented quizzes, different seminars, talks and workshops become a part of improvement scheme.

R.B.D. Women's college keeps working in the direction of how to improve program outcomes and provide students better options for

**making their career and developing their personalities**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

598

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=115">https://www.rbdgirls.in/RBDColleges-Information.php?pid=115</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://rbdgirls.in/content-image/List-of-Admitted-Students-2020-2021.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As we know that Innovation is invention or espousal, adaptation, and utilization of a value-added originality in economic and social

fields; renewal and enlargement of products, services, and markets; development of new methods of production; and organization of new management systems which is a method as well as an outcome of the method. And Incubation is one of the four anticipated stages of inventiveness, which are preparation, incubation, illumination, and verification; it is a process of unconscious recombination of thought elements that were stimulated through conscious work at one point in time, resulting in original ideas at some later point in time. In our well thought-out view, innovation and incubation hold the key to sustenance of all entrepreneurial efforts-be it within educational systems or elsewhere. We wish to link innovation and incubation to bring about positive changes in competence, productivity, quality, and competitiveness in our students and faculty, so that they could transform idea into products or services. Our institute has an ecosystem which makes the students innovative and fulfills the initiates the transfer of knowledge.

Our college has various undergraduate and Post- graduate courses, the faculty members of different departments make sure to encourage and motivate the students as well as nearby population by promoting ecosystem of innovation through various programs in the premises of formation and transmission of awareness which develops a sense of entrepreneurship. Department of Environment Science and NSS arranged plant exhibition and plantation programs frequently in the college and nearby areas to create awareness and consciousness about plant and healthy environment. Through value education programme , efforts are made for creating awareness about medicinal use of various herbs and plants like tulsi, aloe-vera etc, recycling of waste material by making decorative and useful products and sell them openly by the students. These types of efforts are regularly made for management of waste material . Such valuable and functional efforts lead towards exact business oriented atmosphere in our institution in future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**



03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings year wise during year**

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

R.B.D. Mahila Mahavidyalaya, Bijnor constantly works for the advancement of the community works. Our college primarily focuses on the sensitization the students to social issues and holistic development through various initiative steps like Mission Shakti Programme, Unnat Bharat Abhiyan, Sadak Suraksha Jagrukta Abhiyan (Road Safety Awareness Programme) and the National Service Scheme Programme. Our institute priors the activities which involve the undergraduate as well as Post- Graduate students in voluntary social services for the socio-economic welfare of the area surrounding our institution as well as the nationwide.

Through Mission Shakti Programme, our college tried to promote the empowerment of women through various activities like webinars, counselling, gender sensitisation, women safety and security etc. Besides this the college has made efforts to fulfil the vision and mission of transformational changes in rural development of Unnat Bharat Abhiyan.

Our innovatively designed NSS program provides opportunities to students to empathetically understand and appreciate the problems of the communities, awaken social consciousness and inculcate in them a sense of dignity of labour and fellow feeling. Today we are strongly connected to our immediate society as well as the nation through an emotional and moral bonding by virtue of the passion and dedication with which our students carry out the various social service initiatives. The NSS unit makes efforts to involve the village community in these activities and constantly strives to sensitize students into developing a social concern and orientation. The NSS volunteers regularly visit villages and gather data and views before attempting to solve them. Here are some activities conducted under the banner of NSS:

- Tree plantation inside the college campus as well as out of the campus
- Swacch bharat abhiyan
- Awareness rallies on aids, voting, gender inequality, Gender sensitization etc.
- Sadak Suraksha Jagrukta Programme
- Yoga camps
- Literacy camps
- Providing free health-facilities
- Discussion on women problems and empowerment etc.

Our Home-Science Department actively works on extension activities, which is an essential part of their curriculum, therefore, the college offers extension papers in our 3 years course of B.sc(H.Sc). The students of Home Science Department are involved in multifarious activities for promoting the idea of institute neighbourhood community network. Some extension activities are mentioned below which are regularly organised by students like-

- Public Nutrition
- Child Welfare
- Psychological issues of adolescents
- Nutritional awareness camps and visits
- Guidance and Counselling
- Works on disability and elderly

Such activities conducted in College Campus, provide the students with a much needed break and space for experimenting and questioning the injustice prevailing in the society. These extension activities help the students to understand the problems of the rural as well as urban areas. The Students are encouraged to participate in various community development programmes to develop their approach and performance positively.

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/channel/UCf7IdGMGNmfh0JM1BD87h9w">https://www.youtube.com/channel/UCf7IdGMGNmfh0JM1BD87h9w</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

471

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Rani Bhagyawati Devi Mahila Mavidyalaya, Bijnor is established in 1971. All the physical facilities are available adequately. the college has always taken appropriate steps to provide various facilities to develop the infrastructure in the college campus in terms of class rooms, laboratories, sports, and co-curricular activities. Efforts are taken to fullfill the students' requirements and increase the academic strength of the students. All faculties of the institution are involved in the development of a healthy learning environment. The curriculum has been designed as per the norms of the university, aims at a student-centric learning approach that aims all round development of the student.

Details of the facilities available for:

- The college has 27 classrooms, 8 laboratories, 1 common room, 1 Seminar Hall, Principal Cabin, Office, Staff Rooms, library and sports room as per norms to continue with any academic activity.
- Classrooms are spacious and well ventilated with natural light and fitted with sufficient numbers of lights and fans.
- All classrooms are equipped with white boards/green boards/blackboards with proper sitting arrangement. The mode of teaching is both conventional chalk and talk method
- The college has also have adequate number of smart-classrooms.
- All departments have own computing resources as well as departmental libraries.
- All laboratories are well equipped for students with desired necessities.
- The college has LCD projectors, OHP and Generator Facilities.

Library facilities:

The Central library has been renovated and automation process is under progress along with the departmental libraries which has a rich and varied collection of books, some rare (no longer in print), and academic journals, both national and international. Computer and internet facility is available for the students inside the library. A students' cheap store ,which will study books and accessories needed for students at discounted rates is under process. A photocopying facilities for students and teachers is also available within the campus at library and office for quick and easy access.

**Laboratory Facilities:**

Some of the department namely Home Science, B.Ed., BCA, have well equipped laboratories i.e. (Food& Nutrition lab, clothing and textile lab, bio-chemistry lab, SST Lab, psychology Lab, language or ET Lab) with all the basis amenities. Each laboratory has got sufficient lab equipments as per the requirement of university syllabus practices are conducted for the duration of three hours for each Batch laboratory can accommodate 25 to 30 students practical internals are conducted in the same way as university practical examination. For safety, inside and outside the laboratory, is equipped with fire extinguishers. Students have the freedom to get full access to all the facilities of the laboratory and conduct experiments of their area of interest in their leisure time

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has well set up for sports, games (indoor/ outdoor games & yoga centre, meditation room etc.) inside the campus and outdoor sports are also conducted in near-by stadium regularly. Students participate in inter-college sports activities throughout the year under the supervision of sports instructors.

The college has well planned facilities for indoor and outdoor games and sports as follows:

- Open field of dimension 44.40 mtr X 26mtr is available in the college campus and another collaborated open field of Kunwar Satyavira College of dimension 100 mtr X104 mtr is also available for our students.
- Facilities and equipments for playing handball, Volleyball, badminton, football, kho-kho, discuss, javelin throw, hurdle, wrestling, cricket, martial arts and kabaddi practices.
- Students practice in the city stadium situated in front of the college, where facilities for all types of games and sports are available.

- The college has an indoor sports room with appropriate facilities of carom, chess, etc.
- We encourage our students to participate in inter-collegiate as well intra-collegiate sports tournaments.
- We organise Intra-university kho-kho, kabaddi women tournament, summer camps & special coaching camps, Athletic meet, National Yoga day, International Sports Day, and Yoga classes in which our students and staff actively participate.
- Apart from these we also organise rhythmic activities like march-past, mass-P.T. & Aerobics.
- The college participates actively in the Annual Sports Meet, organized regularly by the Vira Charitable Society having 12 participant institutions. This year 27th Annual Sports meet has been organized.

#### Facilities for sports and games

#### Details of Infrastructure for sports

#### Area

#### Description of Activities

- Sports ground
- Sports ground Collaborated with Vira Engineering College.

44.4x25mt

100x104mt

#### Volleyball, Kho-Kho, Kabaddi

- Sports room

9x7mt

- Volleyball

18x9mt

- Kho-Kho

32x19mt

- Kabaddi



11x8mt

- Other Indoor Sports Facilities

Such as chess, carom, Sports Classes

Art and Culture unit (Cultural Committee):

Various cultural programmes are organised in the college to promote awareness and cultural development of the students.

- There is a positive environment of Art and Culture in the college.
- Annual Cultural Program (College Foundation Day), various Jayantis, World Environmental Day, International Women's Day and many others are celebrated with cultural activities.
- Awards are also given to the talented and meritorious students to motivate and encourage the students time to time.
- Facilities: Multi-Purpose Hall (Cultural-Hall) and Open Air Theatre.
- The College has Musical Instruments viz. Harmonium, Tabla, Sitar, Guitar, Dholak, Congo, Music system etc.

Morning Assembly is organised every day with Prayer, Kul-Geet, Value-Education programme along with News, Views & Thoughts. A motivational speech is delivered by the Principal daily at the end of the assembly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.34

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has over 707 books in main library and over 7800 books in B.Ed library for the use of students and staff. It also has journals and magazines to fulfil the needs of the visitors to the library. It uses Library Automation 2.5 v software to keep the track of the access to the books issue and updating of the stock 02 computer systems together with 02 photo copier, 01 scanners, 02 printers and LAN connection is available in the library.

#### MISSION OF THE LIBRARY

The mission of the library is to support fully the research and the educational endeavours of the students, research scholars and faculty of this colleges, by collecting, organizing, preserving, and disseminating information in any form, by providing effective service

and instructional programs to provide access to new information products and services.

#### COLLECTION

In the matter of acquisition of books our policy has been to acquire books of immediate relevance and books useful for advance level of the subject concerned. Our aim has been to build up a rounded collection of books to meet the teaching and research requirements.

The following table gives a total number of various types of reading materials available in the library up to 31.06.2018:

Various types of reading materials Total Number

#### PRINT

- Number of text 18,554
- Number of reference books 8512
- Bound Volumes of Journals 263
- Number of Ph.D. Theses 61
- Current Journals 11
- Magazines (Monthly) 10
- Newspaper (Daily) 08

#### FACILITIES & SERVICES

The library remains open throughout the year except all national holidays as prescribed in the rules. It observes working from 10 A.M to 5 P.M. The study room of the library remains open from 10 A.M to 5 P.M. on all working days except national holidays. Some of the important services provided by the library are :

- Reference Service
- Circulation Service
- Reprographic Service
- Loan to Departmental Libraries

•Internet Service

•Online access to e-journals, e-books, online newspapers and magazines

•Network Resource Centre with high speed internet, LAN and Printing

•Book Bank for needy students

•Collection for Career Oriented Program

•Internet access for students

Photocopying facility inside the library

The library has one reprography unit. The library provides this facility to all teaching member. This facility has proved a boon to our staff.

STAFF

•MISS. SARFARAZ PARVEEN , M.LIB (LIBRARIAN)

•MR. KAPIL KANT GUPTA, BLISC

•MR. DHEERAJ BHATNAGAR ( BOOK - LIFTER)

. MRS. EKTA SHARMA, (LIBRARY ASSISTANT)

•MRS. ASHU (PEON)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** E. None of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16258

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 20... The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone

system and speakers were installed. The whole college has been made wi-fi enabled after JIO telecommunication installed wi-fi facility in the college in 20... College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.37

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College have mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully Grant-in-aid college with self finance department, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through tender system by the agencies as per norms. The minor faults related to the electricity and repairing of building are attended and repaired by the college hired electrician, technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. College has Maintain stock register and dead stock register regularly to keep record of the functional and nonfunctional items. Maintenance and up gradation is looked after at departmental level. Furniture related items: There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and

certifies after the work is completed. The funds for the same are utilized out of local fund. Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials. Sports Equipments: The sports department regularly maintains the stock register for the equipments and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

809

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year



0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution such as the Governing Body, IQAC, and Alumni Association of the college. One representative is elected as Class Representative (CR) from every undergraduate & postgraduate programmes. The Students' Representative of the college is selected as per college norms, out of two class representatives, each from the current batches. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative of the governing body, the IQAC Co-ordinator and the Convenor of the Academic Sub-committee.

The SR addresses and represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. She oversees the ready availability of teaching aids in class rooms such as chalk, duster, maps, and laser pointers. She also makes the students aware of various extension programmes that form a crucial part of the academic activities of every department, such as departmental magazine and wall magazines and she encourages students to contribute to these. Furthermore, she helps the teaching staff of the college to organize departmental seminars and quiz, which are important co-curricular activities of every department.

The Students' Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, to teach self-defence to

students in order to inbuild confidence and selfreliance in them.

Additionally, the SR organizes the Vasant Panchmi celebration in the college along with her peers and is responsible for the smooth execution of the various aspects related to this function. An important event and the Students Representative has the responsibility to co-ordinate the different sports activities and events and assists the teachers in making the event a success. She also has the duty to recruit volunteers from the student's community for this purpose. Thus, she contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

60

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college continues the interaction with students even after they have formally left the college for higher studies through an active and vibrant Alumni association which has been registered (Reg.No.- 1356/2016-17) on dated 09/03/2017 consisting of former students as well as retired teachers. The registration fee for alumni is a minimal Rs. 100/-, but the association is open to accept the donation of larger sums and welcomes any contribution from those who are willing.

The organization has taken several steps towards initiating useful activities:

- The programmes are platform for them to display their entrepreneurial skills and encourage those who aspire to become self-reliant through these activities. Members of Management Committee, the Principal, Members of Staff and students enthusiastically participated in this Alumni Meet every year.
- Present students of the college participate enthusiastically in the programmes and benefitted greatly from these programmes.

The teachers and the students work with great earnestness and sincerity to reach out to the college alumni in India and in abroad and to involve them not only in cultural activities but also socially meaningful and relevant work which aims to enrich not only the association but the college as well.

OUR MISSION FOR ALUMNI ASSOCIATION :

- To build a bridge between college life and career life, so as to introduce the present students to the professional world and to make them proactive to face the challenges that may emerge in their career path.
- To provide job opportunities to fresh bachelors through the references of professionals.
- To conduct orientation and training programs for the students based on various topics to enhance their skills.
- To create awareness among students about the scope of their subject in the professional world.
- To provide a platform to students to develop their qualities.

- To participate in social welfare activities for social accountability

During the session 2020-21, the college could not organise any alumni meet on grand level due to covid-19, but still our Alumni participated in cultural activities organised by the college. They participated enthusiastically in the literary fest organised by Department of English on 17th December, 2020. Also our Alumni motivated our students by being a part of dance performance organised on Women's day and in an online poetry recitation (Kavya path) on Vishwa Hindi Diwas on 10 Jan. 2021.

File Description	Documents
Paste link for additional information	<a href="https://youtu.be/tZVFuzIpRr8">https://youtu.be/tZVFuzIpRr8</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rani Bhagyawati Devi Mahila Mahavidyalaya (estd.in 1971), is one of the best government sponsored college exclusively for women, which aims to fulfill to the needs of girls students from diverse socio-economic backgrounds.

The college always makes efforts to provide an environment of moral, intellectual, spiritual. social and emotional development of its students.

#### Vision

"Contributing to evolvement of a humane learning society through women education and empowerment

## Mission

"Becoming a centre of excellence in women-friendly education and empowerment by promoting advanced level teaching training research capacity building and won en values in national and global contexts."

The vision and the mission of the institution are exemplified through the motto of the college -

"Yoga, Karmashu Kaushalam" (Consciousness. Concern and Competence)

The motto stated in the college emblem envisages the expected transformation of each student through advancement of consciousness (Knowledge & Values) activation of conceptual and operational concerns (Devotion to Work) and empowerment with physical, intellectual emotional moral and spiritual competencies (Skills)

To fulfill the aim of the empowerment of the women, the college provides a scholastic environment to the students. The confluent approach of the management and the principal along with faculty members helps to implement further decisions related to providing quality education to the students. The Principal regulates and maintains an amicable and academic environment required for this purpose.

The institution strictly adheres its academic and curricular activities according to academic calendar to accomplish its objectives. The college encourages individual research works like Faculty Development Programmes (FDP), research articles and proposals etc.. The management motivates the teachers to try to access major and minor research projects.

The teachers are also committed to keep free-flow communication with the parents through the meetings of Parent-teacher Association at regular intervals to discuss the overall progress of the students. The Parents give constructive advises and are considered as valued stake holders of the college.

Additionally, IQAC constantly works on different policies and procedures to fulfill the requirements of the day. It collects feedback from the students, teachers, alumni and parents. And further implements their valuable suggestions too. Academic Audit is also conducted annually. Except that ,under the guidance and leadership of IQAC, all faculty members actively participate in designing and implementing the strategic action plans as well as



maintaining an eco-friendly and scholastic environment in college campus.

File Description	Documents
Paste link for additional information	<a href="http://rbdgirls.in/content-image/Vision-Mission.pdf">http://rbdgirls.in/content-image/Vision-Mission.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices Decentralization and Participative Management. The success of an institution is the outcome of the combined efforts of all who work towards accomplishing the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and co-operation in formulating and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.

The college focuses ardently on decentralization by providing equal opportunity to all, equal role to participate is the functioning of the Institute, management comprises of management committee, college governing council. Each committee has been assigned some specific duties and tasks which are necessary for the progress and development of the Institution. The Management committee takes care of infrastructure facilities which fulfill the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the facilities for the teaching and non-teaching faculty and the students.

The College Governing Council takes care of financial management and the implementation of facilities for the institution to upgrade the standard of amenities which supports effectively the teaching-learning and research process. It guides and articulates the available resources and provides freehand to the head of the college to carry out the activities in order to reach the expected maximum standard. Parents-Teacher committee is also available in college to take care of students from first year of student's admission. The Principal, In-charges of the departments, teaching and non teaching faculty along with the student council members, class student

representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participating in the growth of institution and to act according to the aims and objectives of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 1971 the college tried to work for overall development of the students by providing them an excellence learning, which can assure their bright future. For that the management and the teaching staff always strive to improve. There is no doubt that college has shown tremendous growth too. To acquire this, the college worked very well on strategic planning and deployment of documents. The institution formulated, communicated and further implemented such strategies and plans which are necessary to get success in future. For the overall growth/ development of the college as well as the students, the college initiated various plans.

Here is the strategic plan of the session:

- The college promoted digital learning (online classes, use of Digital Library, providing e- content)
- Online academic leadership courses are introduced for the faculty members.
- Organized webinars and seminars for the students and the teachers for the enhancement of knowledge.
- Promoted research work culture in the college.

The above mentioned strategic plan has implemented during the session. Such strategic plans are approved by the management as well as by the principal. The departments also play a very vital role in this process. All the departments actively participate in all the activities like admissions, academic activities, extra-curricular activities, etc. To make it much better the college also invites feedback and suggestions from the faculty members, staff members, the parents, students and the alumni. The college constantly works on these suggestions for further development of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://rbdgirls.in/content-image/Stratagic-Plan.pdf">http://rbdgirls.in/content-image/Stratagic-Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management/ governing body works in collaboration with the principal to regulate and maintain a cordial and academic atmosphere to the students. Being the head of the institution, the principal along with the in-charges of the departments, the faculty members and non-teaching staff, implements the strategic plans of the management. In the context of the administration of the college the governing body plays a decisive role. It consists of: 1. The president 2. The Secretary 3. Treasurer 4. The Principal 5. Teacher's representative-2 6. Non-Teaching staff representative-2

The principal executes all the academic and administrative activities with the help of the teachers and established committees. These committees are as follows:

1. Admission Cell
2. IQAC Cell
3. Redressal Cell
4. Proctorial Board/Anti Ragging Cell
5. Career Guidance & Counseling Cell
6. Sports Cell
7. Cultural Cell
8. SC, ST, OBC & Minority Cell
9. Alumni Cell

10. Academic Audit Cell
11. Placement Cell
12. Extension Cell
13. NSS Cell
14. Website Networking & Software Development Cell
15. Poor Fund Cell
16. College Development Cell
17. Purchase Cell
18. AISHE (Ministry of HRD)
19. UGC/NCTE
20. RUSA
21. Examination Conducting Cell
22. Research Development Cell
23. Women Harassment Cell
24. Library Cell
25. Health Care Cell
- 26 A. Registration Cell
- 26 B. Time Table Cell
- 26 C. Write-off Cell
- 26 D. Parents Teachers Cell
- 26 E. Scholarship Nodular
27. IGONU
28. UNNAT BHARAT ABHIYAN (UBA) Cell

**29. COVID-19 Mental Health Counselling Cell****30. COVID-19 Awareness Cell****31. Media Cell**

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Link to Organogram of the institution webpage	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=101">https://www.rbdgirls.in/RBDColleges-Information.php?pid=101</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution understands and believes that for making the institution a place where students get quality and value based education it is extremely important to work for the welfare of the teaching and non-teaching staff and therefore subsequent efforts are taken by the institution:

The institution offers fee concession to wards of economically weaker staff. The provision is made for financial support to economically weaker staff of R.B.D. college in the form of fee concession to their wards. The college ensures that the salary is timely credited to bank accounts of employees and in each month the employees get the salary on time through bank account only. The institution promotes training, research and higher education of the staff. The college encourages the staff to keep themselves updated and refreshed. For this the institution organises various training programs and encourages the staff to take part in different training programs, seminars, workshops e.t.c. The college also inspires the staff for higher education and research. faculty members who have not yet registered themselves for Ph.D. are encouraged to get themselves registered for M.Phil/Ph. D. as soon as possible. the institution also ensures that all the faculty members publish at least two research papers every year. the college has formed research and development committee that keeps working in this direction. Besides the institution is focused and determined to keep promoting and taking care of the welfare of its staff.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System manages the employee performance

process of an organisation to evaluate the job performance of a team. It includes capturing qualitative and quantitative feedback and turning them into actionable insights. Performance appraisals are essential for the growth of an institution. It is an essential part of any institution. R.B.D. Women's College always keeps taking genuine efforts towards making performance based appraisal system applicable in the institution and ensuring that the faculty members may get the best out of it. For this subsequent efforts are taken by the institution: R.B.D. women's college has performance based appraisal system for teaching staff following UGC regulation 2010 ( and the two amendments thereafter)

The faculty members of the college may offer themselves for assessment for promotion by submitting an application and PBAS (Performance Based Appraisal System) performance as per the UGC career advancement scheme guidelines. If some faculty members fail to apply at a time they can apply later as well. Rules and guidelines for Non-teaching staff are different from teaching staff. They are promoted on the basis of their experiences and experience and Performance play a very vital role in their promotion. They also have options of applying for the post advertised by the state government. They can apply for that from time to time and get promoted. The college keeps its staff whether teaching or non teaching updated with the Performance Based Appraisal System guidelines and ways of getting promoted on the right time so that they can progress and contribute in the growth and betterment of the institution. Institution ensures that the staff is provided all the possible help and support from the side of the college for their progress and growth.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. External



audit is conducted once in every year by an external agency. Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by all the departments. The expenses are monitored by the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out. the vouchers are audited by an internal financial committee. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by the chartered accountant regularly as per the government rules. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The most prominent funding agencies are University Grants Commission ( U.G.C.), Department of science and technology (DST), National Assesment and accreditation council (NAAC) etc. The proposals for

building grant, maintaining physical infrastructure, other ICT devices like LCD projectors and workshops are also sent to UGC and NAAC for obtaining funding.

Many relevant proposals are also directed to DST , based on research and innovation strategies. Every year few minor changes are made in student's fee structure to generate some surplus money for student development activities.

The institution also accepts grants in form of donation from its management vira charitable society, Bijnor from time to time or as and when needed.

Institution has sent proposals to RUSA also under college development grant scheme . After receiving the grant, its proper management is done through proper channel.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes sure to share the information regarding various FDP's, orientation program and refresher courses, seminars, workshops and conferences being organised in offline and online mode from time to time.

IQAC also guides the young and newly appointed members about the requirements in the promotion in rough CAS (career development schemes) . IQAC encourages research activities and publication of quality research work in journals listed in UGC- care list.

Faculty members are encouraged to take up major / minor research projects, sponsored by various agencies. For attending STC's , FDP's and other courses teacher's are granted Duty Leave.

A fully functional research and development committee has been formed in college, which helps faculty members in pursuing their research work. Organising workshops on choosing a research journal, citation index, H- index, plagiarism are also in pipe-line.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main step in collection of feedback from students or rather all stakeholders is in the proper statistical analysis.

In the entire feedback process IQAC has made some constructive changes like feedback from students should not be influenced by teachers, therefore in that process, faculty members should not be involved.

Only those students who are regular to college and engage actively in all college activities and possess a minimum 75% attendance only are allowed to submit their feedback.

Institution prepares its plan of action annually and tries to work in line with it.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

R.B.D. Mahila Mahavidyalaya, Bijnor being exclusively a girls' college is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment and social, political and economic empowerment.

The Women Empowerment Cell exists in the college especially with the sole idea to boost up a pro-research environment that would have a trickle down impact on empowerment of the girl students of the college.

1. Institution shows sensitivity in providing facilities such as:

**Safety and Security:** Safety and security of all the students, teachers, non-teaching staff and the visitors to the college is always the first priority. A Security Guard has been designated for

the Safety and Security of the Students. A visitor is never allowed to enter the school campus without prior appointment. The campus is monitored 24X7, and always guarded with the security staff in and around the campus. There has never been an instance of breach of security. The security measures at the school are infallible. The students can only leave the campus on designated days and that too along with a parent, guardian or an exeat from the Housemasters. To ensure a safe campus and a secured environment the college has embarked upon the following initiatives:

- Senior and experienced male and female gatekeepers
- Intercom facility to the gatekeeper at the college entrance.
  
- Fire Extinguisher placed in every floor.
- The entire campus is under CCTV surveillance.
- Dual-exit gates.
- Regular checking of the electric meter box.
- All the electrical switch boards, air- condition machines, fans and tube-lights serviced regularly.
- A Grievance-Redressal Box for the students.
- Internal Complaint Cell to address issues on sexual harassment within the campus.
- Medical Unit with free medical check-up for the students by an eminent gynecologist regularly.
- Maintenance of a FIRST-AID Box by the Health care Unit & by the individual departments.
- Separate washrooms for the students in every floor.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Separate waiting room for the drivers.
- Identity Cards issued to all the students, teachers and the non-teaching staff.
- Separate waiting corner for the visitors.
- Distinct code of conduct for the students teaching and non teaching staff.

b) Counselling: The College is willing to nurture a healthy environment, both physical health and mental health of the young minds. A separate Couselling Cell has also been working since the establishment of the college and is renewed every year, which offers a self- designed basic and advanced counselling to the students. As per the UGC guidelines the "career and counselling support that an institution offers to its students makes tem confident to perform better. Counselling thus addresses both the academic and career concern and opportunities. The inclusion of guidance about market patterns and employability can help the institution in building a

base for the students..." A career counselling committee is working towards organizing interactive sessions on the issue of probable upcoming career options. this cell intends to help the students to establish a linkage with the world of work and local career opportunities in the highly competitive professional domain. The Counselling Cell benefits the students in two broad ways:

#### 1. Personal Counselling

2. Workshops on various aspects of mental health are conducted regularly.

c) Common Room: The College has a vibrant common room with several indoor game facilities. A sanitary napkin vending machine installed has been installed in it. The girls' common room has seating capacity of 50 girl students with attached bathroom and dressing room. Comfortable furniture is provided to the students to relax during the free periods. New papers, magazines & indoor games are available on demand. Canteen service is available to the students from the main college canteen on telephonic request for which an intercom has been provided. Girls common room attendant is always ready to help.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">03</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Waste Management steps including:** • Solid waste management • Liquid waste management • E-waste management

Waste management is primarily conducted by the Bijnor Municipality Committee. In 2017 the college organized a workshop on waste management for the students and the staff.

- **Solid waste management:** The solid waste is managed properly generated in the campus from time to time. For the sustainable development of the society it is very important to judiciously handle the environmental issues like the solid waste management. In order to manage the solid waste effectively we need to understand its composition and all the activities that follow once the waste is generated. Basically composition and characteristics of the waste depend on a whole lot of factors and also vary periodically. Different approaches can be employed for the management of the solid waste, depending upon the factors such as varying composition and quantity. The management of solid waste becomes further more necessary with increasing pollution and other hazardous consequences due to the generation of waste. Waste is growing at an exponential rate in India due to the rapid urbanization and the industrialization. Assessment was done on the basis of interviews with all the stakeholders and field observations. Students were also involved by knowing their views about the state of waste management in the campus. The solid waste in the campus is generated from various potential sources, such as Academic Buildings, Hostels, Canteen, Garden, etc. All the waste is managed by sweepers which are allotted for different buildings in the campus.
- **Liquid waste management:** The liquid wastes generated in the H.Sc. chemistry laboratory are disposed off through proper channel. We mainly use this water for gardening. We have planted over one lakh trees in the campus. Our gardens extend over 10 acres of land. We are still planting to this day. This is possible only because of the recycled wastewater. Sustainable wastewater treatment involves processing wastewater, ridding it of all contaminants, so that it can be used again. It also helps prevent pollution of our water bodies. Wastewater is typically treated using physical, chemical and biological means. Sedimentation is the most common physical method used in most parts in India.

Chlorination, ozonization and other such methods constitute chemical wastewater treatment. Biological methods such as bioremediation involve the use of microorganism metabolism to remove pollutants.

Our campus is spectacularly clean and green and I am proud to say that it is considered as one of the best campuses in India and maybe even the world.

**E- Waste management:** E-waste corner has been set up inside the college e-waste are collected from time to time. Awareness is generated among the students, teachers and the non-teaching staff to dump their personal e-waste into the bin.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Unity in diversity is what makes India a great country. R.B.D. College Bijnor also promotes the idea and works for making the atmosphere of the College harmonious. In the College there are students and faculty members who come from different backgrounds, religions, castes and classes and work together for the achievement of sharing and propagating knowledge and making themselves a better citizen of the country. For making the atmosphere of the College harmonious an Assembly is organised daily where students and teachers who belong to different religions, linguistic backgrounds, castes and classes gather together and take oath of being one and always having faith in the values of harmony, humanity and unity. The assembly where they gather makes them realize their duty of being a responsible citizen and motivates them to work together without any bias or discrimination. The prayer which is sung daily in the assembly propagates unity in diversity.

Besides through different cultural programs the College promotes the idea of unity where students who come from different religions, casts, classes and linguistic backgrounds come together wearing dresses of tricolor which symbolize colors of Indian flag and unity, show their patriotism. The students of different departments such as Hindi, Urdu, English etc. participate in cultural programs and give the message of being one and unity in diversity.

The College has also started a new practice of distribution of 'sampradayik sadbhav' tickets to all the students to promote the idea and values of fraternity and unity. This initiative has proved very fruitful as the students paste the tickets on their notebooks and feel the sense of being one and importance of unity and harmony.

All such efforts of the College keep the environment of the College harmonious and motivate the students to believe in the great values of unity and fraternity.

#### Best practice in the college

The best practice in R.B.D. College Bijnor is that an assembly is organised daily and all the students come together to sing the prayer. This is the best practice of the College as the prayer inculcates the values of honesty, discipline, hard work and most important unity in the students. All the students gathered in the ground of the College symbolise unity and it makes them realize the purpose of being there in the College is not only to be present at one place for the sake of getting a degree but together they all realise a sense of dutifulness for a great cause and that is to be educated and contribute for the betterment of the society. The honourable principal of the College keep motivating the students to take oath of being honest and disciplined. This oath taking motivates them and makes them realise their duty towards being a good student as well as citizen of India.

The assembly is very significant as the students and teachers present there come from different backgrounds, casts and religions. The assembly brings them all together for a great purpose and that is that we all are one though we belong to different castes, classes and religions but we are equal and have to work together for making our country a better place to live in. The importance of the assembly can be understood by the fact that if there is no assembly in the College the student would come and go. Some will attend their classes and some not. The assembly, prayer and oaths make them dutiful and disciplined and the sense of being one is aroused in their hearts. Besides all this the teachers of the College keep motivating and providing valuable knowledge and information to the students from time to time about voting rights, carrier opportunities and women empowerment etc.

Hence the assembly practice can be said as the best practice in the College which keeps working in the direction of making all the students realise their duties and making them better citizens of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

R B D Mahila Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities which enables them to conduct their duties as a responsible citizen. The college organized various activities which are s following:

Every year our college celebrates National festivals Republic Day , Independence Day, Gandhi Jayanti and other remarkable Jayantis enthusiastically. Such celebrations are always attended by students as well as employees which help them to understand the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our respected Principal appeals everyone to remember the struggle of freedom and respect the National Flag and National Anthem.

The college celebrated Constitutional Day on 26th November 2020, through this celebration the students and employees got to know about the constitutional values. Our constitution provides human dignity ,equality, Social justice ,human rights, freedom ,law and equality. The college ensures that students and employees must understand the value of Constitution which is superior and respect it in every possible way.

Except that our college celebrates other important days like the National Voter's Day, Teacher's Day, women's Day etc to sensitize the students. The college has organized an webinar on POCSO Act (an awareness programme) on 16 April 2020. Other activities like Sadak Suraksha Awareness Programme, Mission Shakti Programme, Plantation programmes etc. organized to make the students aware of their respective duties and rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">21</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International festivals from time to time The jayanti's of revolutionary leaders are organized by the Department of Political Science as such as Patel Jayanti, Ekta Diwas and Atal Bihari Vajpayee Jayanti and Good Governance Day etc. Along with this, the Constitution Day, Voters' Day, Human Rights Day, World Women's Day are also celebrated every year by the department. Hindi Diwas and World Hindi Day are celebrated by the Department of Hindi to promote the mother tongue in the country. Every year on 29 August, the birth anniversary of Major Dhyan Chand is celebrated as Sports Day by the Department of Physical Education. National Nutrition Day programs are organized from time to time by

the Department of Home Science for special care of health. Environment Day, Yoga Day, Khadas Day, Parakram Day, Van Mahotsav, Health Day, Youth Day, World Caver Day have been organized by NSS. Special national festivals such as 26 January, Independence Day, and Gandhi Jayanti are organised by the Cultural Committee, in which speech, debate, essay competition and other activities are organized.

1. Vishwa Hindi Diwas
2. Vishwa CancerDiwas
3. Vishwa Mahila Diwas
4. Vishwa Paryawaran Diwas
5. Vishwa Yoga Diwas
6. International Unity day
7. Manavadhikar Diwas
8. Yuva Diwas
9. Parakarm Diwas
10. RepublicDay
11. Matdata Diwas
12. Health Day
13. Van Mahotsava
14. Hindi Diwas
15. Teacher's Day
16. Gandhi Jayanti
17. Patel Jayanti (Ekta Diwas)
18. Savidhan Diwas
19. Sushasan Diwas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

It has been more than one year that covid-19 pandemic has caused a lot of suffering and trauma all over the world and India is no exception. India has also suffered a lot and there is loss of health and wealth due to covid 19 pandemic. covid-19 pandemic has affected higher education a lot and teachers as well as students have faced great difficulty because of it. teaching learning process has suffered a lot and in such a scenario it has become the first duty of every educational institution to make students aware of how to boost their immunity and take care of their health so that students could become aware of how to save themselves from the adverse effects of covid-19 pandemic. R.B.D. college Bijnor has tried its best for making it students aware of some steps and precautions which could save them from covid and they could live a healthier life. for this purpose the institution has taken subsequent efforts:

The college has tried its best to create awareness about covid-19 and safety precautions through social media. through many posters and covid-19 related videos the college has created awareness and made people realise the importance of taking care of their health and be safe and secure. the college motivated students to follow covid-19 related rules and guidelines and promoted the use of masks, social distancing and sanitizers. Online classes and counselling was promoted by the college and it proved very beneficial and motivated all to take care of their health and build a healthy society. the students have also co-operated in this effort of the college and uploaded videos related to precautions and sanitization during covid-19 pandemic. Students distributed masks and spread awareness about covid-19. all the departments of the college have taken efforts for making students aware and making them follow rules and guidelines of covid-19 pandemic. Yoga is very beneficial for health and boosting ones immunity the college has promoted yoga through many videos on social media and how can one boost one's immunity.

Covid-19 pandemic is still in the air and the college is determined to keep motivating its students and faculty members to be aware and keep spreading awareness in the society as well so that we could build a happy and healthy society.

File Description	Documents
Best practices in the Institutional website	<a href="http://rbdgirls.in/content-image/Best-Practice.pdf">http://rbdgirls.in/content-image/Best-Practice.pdf</a>
Any other relevant information	<a href="#">NA</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since from 1971, R. B. d. Mala Mahavidyalaya has a vision of empowering girls students who are from varied social backgrounds specially those who are from rural areas. The college always ensures to provide excellence education to all the students not only through enhancing their intellectual ability but also by nurturing their talents. The college contours the learners into better citizen enriched with self-confidence, determination, patriotism and humanity. It imparts holistic education and develops women folk as leaders. Our objective is to guide our students for a better future, to empower them with authority, influence and position and is clearly evident also, as our alumni has achieved the height of success in their respective fields of choice.

The College has adapted a learner-caentered method of education, has introduced interdisciplinary and multi-disciplinary, industry-oriented, entrepreneurship, and skill-based courses, and is adopting new didactic techniques such as use of technology in teaching and learning and experiential learning. As we all were dealing with Covid-19, this technology helped us a lot in teaching learning process. Through online classes we tried to stay connected with our students and help them in every possible way. The college always manage to advance a spirit of learning, excellence with harmony and warmth, among the students and the college staff which is retained beyond the boundaries of the campus even when the students have passed out.

We all know that the loss covid-19 has caused to the health, education and other things is excruciating. It has become extremely



important today that students should take care of their health and immune system and it is the first duty of the college to guide them, educate them regarding healthy habits and routine. So the College has given priority to the objective of making student's health conscious and motivate them for being aware and take extra care of their health. For the achievement of this goal which has been the priority of the institution, the institution is fully devoted and has organised a number of programs and events on the topic like Global Hand Washing Day organized by the Department of English, Department of Home Science organised a Hospital visit on 23 January 2020, apart from that they have celebrated "Nutrition Week" from 1-7 September 2020. On 7 April, 2020, the college organised a Health Camp, where students get to know about healthy diet and also sanitizers were distributed to the students.

Except that The College has Covid Help Desk also to make the students aware of the guidelines of Covid -19 and it makes sure that students follow all the guidelines like wearing mask, proper hand sanitization and maintaining social distancing. Our green and healthy campus with flowering shrubs, herbs and fruit trees to provides a vigorous atmosphere to the students. Such surroundings demonstrates everyone to strive towards making their goal of empowering the women in every possible way. We are proud that our vision of "Women Empowerment through Higher Education" has borne fruit in creating a pool of environment conscious socially responsible citizens who remain spiritually bonded to the college throughout their life.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

R.B.D Mahila Mahavidyalaya Bijnor ensures to provide effective curriculum delivery through a well planned documented process.

We can analyse it through the following points-

##### 1. The Annual Academic calendar

The college prepares the annual academic calendar according to the rules and guidelines generated by M.J.P. Rohilkhand University, Bareilly. This calendar specifies significant activities of the year to ensure proper Teaching- Learning and Continuous Evaluation. This calendar gives priority not only to academic activities but also it involves extra curricular activities. This calendar is uploaded at the website of the college and also displayed at the notice board of college. To make a smooth transition of activities every department prepares their own academic calendar also.

- Term Specific Teaching plan (TSTP), Term wise topics are allotted to the students. Teachers submit individual teaching plans of their subjects to the principal also the keep updating their syllabus completion monthly reports to the principal to ensure the implementation of effective teaching learning process.
- The Syllabus of each subject/discipline for the academic session is provided to the students by the teachers.
- Theory & Practical classes are held according to the time-table, set prior to the commencement of the academic year by the Time-Table Committee and is displayed on the college notice board.
- The Conventional teaching is blended with reasonable use of ICT to make the teaching-learning process more Learner-Centric. Experiential Learning, Participative Learning & Problem-Solving Methods are also used for effective curriculum delivery. Teachers prepare class notes and ppts for the students to provide further study material. Tutorials, Departmental Quiz and Paper Presentations, Projects, Assignments, Group Assignments, Term Papers,

Educational Tours, Field Trips and Industrial Visits are organised for effective delivery of curriculum. The records are maintained by every department and required information is provided to IQAC for documentation.

- The College's Central Library provides learning sources such as books, articles, journals and e-content to the teachers as well as to the students for further consideration. All faculty members have unique user ID and password to access E-books and E-journals in full text form. In addition to the central library each department has its own Library to enhance the in-depth knowledge of the students. All the information related to Library records is well maintained and provided to IQAC for documentation.
- Continuous Evaluation (CE) is followed throughout the year by conducting Class Tests, Unit Tests, Quiz, Presentations, Assignments, Projects and Pre-University Examinations to evaluate the knowledge of the students as outlined in the objectives of the curriculum. All examinations are conducted according to the rules in the guidelines of the University and it is also specify in academic calendar.
- The Students are guided for the industrial jobs through various training and certificate programmes conducted by the Career, Guidance & Counselling Cell (CGCC).
- Several Guest Lectures and Industrial visits are also arranged periodically to keep the students one step ahead of the existing knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf">http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Continuous Evaluation (CE) is followed throughout the year by all the faculty members of the college adapted the CIE and its different methods to evaluate the progress of the students. CIE includes conducting Class Tests, Unit Tests, Quiz, Presentations, Assignments, Projectsto evaluate the knowledge of the students as outlined in the objectives of

the curriculum. All examinations are conducted according to the rules in the guidelines of the MJPR University and it is also specify in academic calendar.

- The Students are guided for the industrial jobs through various training and certificate programmes conducted by the Career, Guidance & Counselling Cell (CGCC).
- Several Guest Lectures and Industrial visits are also arranged periodically to keep the students one step ahead of the existing knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf">http://rbdgirls.in/content-image/Academic%20Calander%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NA

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers General & Compulsory Undergraduate/Postgraduate courses which address Gender, Environment and Sustainability and Human Values. All the courses are affiliated to the M.J.P. Rohilkhand University Bareilly. These courses are-

Gender and Society/ School- It is a General Subject which is offered as follows:

Paper -6 (50 Marks): Gender, School & Society (Compulsory Paper, B.Ed. I Year)

Paper-8 (100): Education, Society and Curriculum (Compulsory Paper, B.El.Ed. II Year)

Paper-XX (50): Gender & Schooling (Compulsory Paper, B.El.Ed. IV Year)

Paper -7 (50 Marks): Gender, & Inclusive Education (Specialization Paper, M.Ed. II Year)-

Paper -3 & 4: Gender & Society (Elective paper, M.A. I)-100marks,

Human Rights It is a General Subject which is offered as follows:

Paper (50 Marks)- 7 Human Rights & Value Education (Elective paper, M.Ed.I)

Environmental Studies It is a General Subject which is offered as follows:

Paper - (100 Marks): Environment (Qualifying Paper, B.A/B.Sc./B.Com. I/II/III Year)

Paper -11 (50 Marks): Environment Education (Optional Paper, B.Ed. II Year)

Paper -III & IV (100 Marks): Environment and Society (Optional Paper, M.A. I Year)

- Accordingly courses in gender sensitization, environment and sustainability, human values and professional ethics are offered by the University. To supplement this, the college conducts several awareness sessions and related activities.
- Environment and Sustainability The importance of saving our ecosystem is more critical today than ever. Environmental protection policy acts as well as the legislation related to the environment are also included in the syllabus to make the students fully aware and responsible of their surroundings.

Human Values and Professional Ethics. This paper is introduced to the students with a vision to ensure the essential complementarily between their educational skills taught by the syllabus and the necessary human values imparted by the institution.

Mission Shakti programme initiated by UP Govt. aimed to promote the security, dignity and empowerment of the women. The college has initiated various awareness programmes to make the students aware of the gender issues and all. Through this programme the college ensured to develop an apprehension for the issues related to women.

The college has also initiated Unnat Bharat Abhiyan to make the people aware of the various issues.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

1.3.3 - Number of students undertaking project work/field work/ internships	
361	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
1.4 - Feedback System	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=168">https://www.rbdgirls.in/RBDColleges-Information.php?pid=168</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=168">https://www.rbdgirls.in/RBDColleges-Information.php?pid=168</a>
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	



**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

1564

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1003

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

RBD womens College Bijnor is fully devoted to make the students better and learned citizens of India and the college understands the importance of assessing the extent to which the accademic environment supports student's performance. every student has different needs , experiences and level of learning and it becomes very essential to have data about their level of learning and achievements therefore the college put all it's efforts and try in different ways to cater to the needs of it's students these are:

The college has formed career counselling and guidance committee that keeps working for giving valuable guidance to the students about career options and how they can improve their learning, study and develop their personality.

The teachers of the college organise extra classes for those students who face difficulties in learning.

The college has formed Learning Management System committee that ensures providing online e-content to the students.

The college organises various competitions for the students for developing their skill and encourage them to participate in programs or competitions organised by other institutions

The college promotes digital learning environment and has organized various programs for making student aware about how to use digital library.

The college has formed a committee for solving problems of those students who have psychological problems and fail to learn at same level as other students.

Besides all these, R.B.D. women's College has planned to take some more initiatives for the improvement of students learning, career and better personality development.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1564	50

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching learning process should be student centric. Different students need different strategies of teaching. Every student has different level of learning and as per their level of learning they need to be taught by using different ways of teaching. All the faculty members of rbd college promote experiential and participatory learning as it becomes extremely important for

making students active learners and it promotes practical learning. For this purpose the faculty members take help of group discussion, Quiz, Case Study, Projects, PPT, Assignments, Field Work, Lab Work etc. Besides the faculty members adopt problem solving methodologies in their teaching learning process. For this the teachers use real life problems in explanations, examples and exams. In order to solve problems, students are taught to define the end goal. This step is crucial to successful learning of problem solving skills. If teachers succeed at helping students answer the questions 'what' and 'why' finding the answer to 'how' becomes easier. The college has different committees which help in the holistic development of the students through extra-curricular and field based activities. Such Committees are: Sports committee, Cultural committee, Annual magazine committee, NSS committee, Career guidance and Counselling committee, Remedial class committee etc. The college organises inter institutional sports meet annually and there are yoga classes for mental and physical well being of the students. The college offers different skill development courses that encourage students to develop their skills. The college is determined to promote new ways of teaching learning process for making teaching learning innovative, participatory and practical.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institution to provide E- learning atmosphere in the classroom:

The faculty members of the college use IT enabled learning tools such as PPT , video clippings, audio system, projector, online sources for providing students practical learning and advance knowledge.

Classrooms of the college are furnished with projectors.

The faculty members of the college promotes interactive methods

of teaching and learning the focus of the teachers remains on interaction in terms of research paper presentation, seminars debates , group discussions, assignments, quiz/test/Viva and laboratory work .

Google classroom is used to post course related information/learning material, quizzes ,lab submission and assignments.

Online drawing tools like concept maps ,mind maps, are used to conduct student centric activities.

The online learning environment is designed so that students can be trained in open problem - solving activities.

The college has formed Learning Management System comeetty that ensures that E- content and online study material is uploaded on the college website. it also ensures that students can easily find out their study material.

Committee

Online quizzes and polls are regularly conducted to record the feedback of students.

The institution is determined to promote ICT enabled teaching learning environment as different ICT tools contribute to high quality lessons since they have potential to increase students' motivation and connect students to many information sources and out - class learning environments.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

321

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

RBD women's College Bijnor assures that the mechanism of internal assessment is transparent and robust in terms of frequency and variety. The college organises class- tests, mid term tests and selection tests before the conduction of first second and third part examinations as scheduled by the M.J.P. Rohilkhand University, Bareilly .The college ensures that only reliable faculty members enter the examination room and the answer scripts and seal of answer scripts is opened in the presence of reliable and responsible faculty members.

It is also ensured that no relative of any faculty member is involved in the examination or present in the examination room.

Some faculty members are assigned the duty of checking if the examination is going on well or not. If the students have any doubt regarding the question paper the doubts are clarified by the examiner.

Before the conduction of examination students are given the task of preparing assignments and they are asked to give their presentation as well. Besides the faculty members ask their students to appear for the class-tests every month and ensures that if some students have difficulty in learning they are provided extra classes and extra study material.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution ensures that the mechanism to deal with examination related grievances is transparent time bound and efficient. If the students face any problem related to the examination, it becomes the duty of the faculty members to solve it on time and all the faculty members of R.B.D. college are always concerned about the problems and difficulties of the students. For making the mechanism of examination related grievances transparent, time bound and efficient, subsequent efforts are taken by the institution:

The doubts and enquiries of the students are clarified by the faculty members on time.

If there is any discrepancy related to the marks of the students, it is corrected on time.

The college appoints counselors who give there valuable suggestions to the students and parents as well regarding thier issues and problems.

The continuous evaluation of students is carried out by the faculty members regarding theory, lectures, labs assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD.

Smooth conduction of examination is ensured by the institution. If students face any problem, their problems are solved on time by the examination section. The grievances at the time of examination are considered and discussed in consultation with the principal and if necessary forwarded to the university by the examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

R.B.D. women's College ensures that programme and course outcomes for all programs offered by the institution are stated and displayed on the website and communicated to the teachers and students. The institution understands that all the programs offered by the institution have to be there on the website of the college so that everyone can easily get to know what programs are offered by the institution and the students and parents can decide about the programme, they wish to opt for a Bright career. The institution also ensures that programme and course outcomes for all the programs offered by the college are stated and displayed on the college website and all the data uploaded on the college website is correct and reliable. For this the institution ensures that some responsible and reliable people are assigned the duty of uploading data on the college website. The college also ensures that all the data and information uploaded on the college website is made available to the students and parents on time. If there is any discrepancy in the uploaded data the collage ensures that it is corrected on time by the responsible and reliable people of the college. The college keeps working for making programs and courses offered by the college better and more innovative. For this the college keeps taking suggestions from the faculty members involved in this activity and the college keeps taking inspiration from other institutions as well so that it may provide the best to the students and others.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation always motivates improvement so R.B.D. women's College always promotes quality evaluation of all the programs, offered by the college.

Students play vital and very important role in the evaluation process as in the teaching learning process feedback is very crucial and it is only through feedback that teachers come to



know about the outcome of their teaching learning activity.

The career and guidance committee of the college provides guidance to the students and at the same time tries to know their views about the courses and programs run by the college. Then on the basis of students feedback, the committee gives valuable suggestions to the students.

The college also organises teacher parents meet to know the feedback of the parents. The attainment of program outcomes is also measured through the final merit list and results of different programs and courses.

Besides the attainments are calculated by deploying some direct and Indirect tools such as placements, projects and various surveys like alumni, employer e.t.c.

Every year IQAC Cell of the College publishes annual report which helps in a better comprehension and improvement of different programs and courses offered by the college.

Besides reward system, entrance tests, class tests, subject oriented quizzes, different seminars, talks and workshops become a part of improvement scheme.

R.B.D. Women's college keeps working in the direction of how to improve program outcomes and provide students better options for making their career and developing their personalities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

598

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=115">https://www.rbdgirls.in/RBDColleges-Information.php?pid=115</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://rbdgirls.in/content-image/List-of-Admitted-Students-2020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As we know that Innovation is invention or espousal, adaptation, and utilization of a value-added originality in economic and social fields; renewal and enlargement of products, services, and markets; development of new methods of production; and organization of new management systems which is a method as well as an outcome of the method. And Incubation is one of the four anticipated stages of inventiveness, which are preparation, incubation, illumination, and verification; it is a process of unconscious recombination of thought elements that were stimulated through conscious work at one point in time, resulting in original ideas at some later point in time. In our well thought-out view, innovation and incubation hold the key to sustenance of all entrepreneurial efforts-be it within educational systems or elsewhere. We wish to link innovation and incubation to bring about positive changes in competence, productivity, quality, and competitiveness in our students and faculty, so that they could transform idea into products or

services. Our institute has an ecosystem which makes the students innovative and fulfills the initiates the transfer of knowledge.

Our college has various undergraduate and Post- graduate courses, the faculty members of different departments make sure to encourage and motivate the students as well as nearby population by promoting ecosystem of innovation through various programs in the premises of formation and transmission of awareness which develops a sense of entrepreneurship. Department of Environment Science and NSS arranged plant exhibition and plantation programs frequently in the college and nearby areas to create awareness and consciousness about plant and healthy environment. Through value education programme , efforts are made for creating awareness about medicinal use of various herbs and plants like tulsi, aloe-vera etc, recycling of waste material by making decorative and useful products and sell them openly by the students. These types of efforts are regularly made for management of waste material . Such valuable and functional efforts lead towards exact business oriented atmosphere in our institution in future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
11	
<b>File Description</b>	<b>Documents</b>
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
04	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
06	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

R.B.D. Mahila Mahavidyalaya, Bijnor constantly works for the advancement of the community works. Our college primarily focuses on the sensitization the students to social issues and holistic development through various initiative steps like Mission Shakti Programme, Unnat Bharat Abhiyan, Sadak Suraksha Jagrukta Abhiyan (Road Safety Awareness Programme) and the National Service Scheme Programme. Our institute priors the activities which involve the undergraduate as well as Post- Graduate students in voluntary social services for the socio-economic welfare of the area surrounding our institution as well as the nationwide.

Through Mission Shakti Programme, our college tried to promote the empowerment of women through various activities like webinars, counselling, gender sensitisation, women safety and security etc. Besides this the college has made efforts to fulfil the vision and mission of transformational changes in rural development of Unnat Bharat Abhiyan.

Our innovatively designed NSS program provides opportunities to students to empathetically understand and appreciate the problems of the communities, awaken social consciousness and inculcate in them a sense of dignity of labour and fellow feeling. Today we are strongly connected to our immediate society as well as the nation through an emotional and moral bonding by virtue of the passion and dedication with which our students carry out the various social service initiatives. The NSS unit makes efforts to involve the village community in these activities and constantly strives to sensitize students into developing a social concern and orientation. The NSS voluntaries regularly visit villages and gather data and views before attempting to solve them. Here are some activities conducted under the banner of NSS:

- Tree plantation inside the college campus as well as out of the campus
- Swachh bharat abhiyan
- Awareness rallies on aids, voting, gender inequality, Gender sensitization etc.
- Sadak Suraksha Jagrukta Programme
- Yoga camps
- Literacy camps
- Providing free health-facilities
- Discussion on women problems and empowerment etc.

Our Home-Science Department actively works on extension activities, which is an essential part of their curriculum , therefore , the college offers extension papers in our 3 years course of B.sc(H.Sc). The students of Home Science Department are involved in multifarious activities for promoting the idea of institute neighbourhood community network. Some extension activities are mentioned below which are regularly organised by students like-

- Public Nutrition
- Child Welfare
- Psychological issues of adolescents
- Nutritional awareness camps and visits
- Guidance and Counselling
- Works on disability and elderly

Such activities conducted in College Campus, provide the students with a much needed break and space for experimenting and questioning the injustice prevailing in the society. These extension activities help the students to understand the problems of the rural as well as urban areas. The Students are encouraged to participate in various community development programmes to develop their approach and performance positively.

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/channel/UCf7IdGMGNmfh0JM1BD87h9w">https://www.youtube.com/channel/UCf7IdGMGNmfh0JM1BD87h9w</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

471

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>



<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
01	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Rani Bhagyawati Devi Mahila Mavidyalaya, Bijnor is established in 1971. All the physical facilities are available adequately. the college has always taken appropriate steps to provide various	

facilities to develop the infrastructure in the college campus in terms of class rooms, laboratories, sports, and co-curricular activities. Efforts are taken to fulfill the students' requirements and increase the academic strength of the students. All faculties of the institution are involved in the development of a healthy learning environment. The curriculum has been designed as per the norms of the university, aims at a student-centric learning approach that aims all round development of the student.

Details of the facilities available for:

- The college has 27 classrooms, 8 laboratories, 1 common room, 1 Seminar Hall, Principal Cabin, Office, Staff Rooms, library and sports room as per norms to continue with any academic activity.
- Classrooms are spacious and well ventilated with natural light and fitted with sufficient numbers of lights and fans.
- All classrooms are equipped with white boards/green boards/blackboards with proper sitting arrangement. The mode of teaching is both conventional chalk and talk method
- The college has also have adequate number of smart-classrooms.
- All departments have own computing resources as well as departmental libraries.
- All laboratories are well equipped for students with desired necessities.
- The college has LCD projectors, OHP and Generator Facilities.

Library facilities:

The Central library has been renovated and automation process is under progress along with the departmental libraries which has a rich and varied collection of books, some rare (no longer in print), and academic journals, both national and international. Computer and internet facility is available for the students inside the library. A students' cheap store ,which will study books and accessories needed for students at discounted rates is under process. A photocopying facilities for students and teachers is also available within the campus at library and office for quick and easy access.

Laboratory Facilities:

Some of the department namely Home Science, B.Ed., BCA, have well equipped laboratories i.e. (Food& Nutrition lab, clothing and textile lab, bio-chemistry lab, SST Lab, psychology Lab, language or ET Lab) with all the basis amenities. Each laboratory has got sufficient lab equipments as per the requirement of university syllabus practices are conducted for the duration of three hours for each Batch laboratory can accommodate 25 to 30 students practical internals are conducted in the same way as university practical examination. For safety, inside and outside the laboratory, is equipped with fire extinguishers. Students have the freedom to get full access to all the facilities of the laboratory and conduct experiments of their area of interest in their leisure time

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has well set up for sports, games (indoor/ outdoor games & yoga centre, meditation room etc.) inside the campus and outdoor sports are also conducted in near-by stadium regularly. Students participate in inter-college sports activities throughout the year under the supervision of sports instructors.

The college has well planned facilities for indoor and outdoor games and sports as follows:

- Open field of dimension 44.40 mtr X 26mtr is available in the college campus and another collaborated open field of Kunwar Satyavira College of dimension 100 mtr X104 mtr is also available for our students.
- Facilities and equipments for playing handball, Volleyball, badminton, football, kho-kho, discuss, javelin throw, hurdle, wrestling, cricket, martial arts and kabaddi practices.
- Students practice in the city stadium situated in front of the college, where facilities for all types of games and sports are available.

- The college has an indoor sports room with appropriate facilities of carom, chess, etc.
- We encourage our students to participate in inter-collegiate as well intra-collegiate sports tournaments.
- We organise Intra-university kho-kho, kabaddi women tournament, summer camps & special coaching camps, Athletic meet, National Yoga day, International Sports Day, and Yoga classes in which our students and staff actively participate.
- Apart from these we also organise rhythmic activities like march-past, mass-P.T. & Aerobics.
- The college participates actively in the Annual Sports Meet, organized regularly by the Vira Charitable Society having 12 participant institutions. This year 27th Annual Sports meet has been organized.

#### Facilities for sports and games

#### Details of Infrastructure for sports

#### Area

#### Description of Activities

- Sports ground
- Sports ground Collaborated with Vira Engineering College.

44.4x25mt

100x104mt

#### Volleyball, Kho-Kho, Kabaddi

- Sports room

9x7mt

- Volleyball

18x9mt

- Kho-Kho

32x19mt

- Kabaddi

11x8mt

- Other Indoor Sports Facilities

Such as chess, carom, Sports Classes

Art and Culture unit (Cultural Committee):

Various cultural programmes are organised in the college to promote awareness and cultural development of the students.

- There is a positive environment of Art and Culture in the college.
- Annual Cultural Program (College Foundation Day), various Jayantis, World Environmental Day, International Women's Day and many others are celebrated with cultural activities.
- Awards are also given to the talented and meritorious students to motivate and encourage the students time to time.
- Facilities: Multi-Purpose Hall (Cultural-Hall) and Open Air Theatre.
- The College has Musical Instruments viz. Harmonium, Tabla, Sitar, Guitar, Dholak, Congo, Music system etc.

Morning Assembly is organised every day with Prayer, Kul-Geet, Value-Education programme along with News, Views & Thoughts. A motivational speech is delivered by the Principal daily at the end of the assembly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.34

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has over 707 books in main library and over 7800 books in B.Ed library for the use of students and staff. It also has journals and magazines to fulfil the needs of the visitors to the library. It uses Library Automation 2.5 v software to keep the track of the access to the books issue and updating of the stock 02 computer systems together with 02 photo copier, 01 scanners, 02 printers and LAN connection is available in the library.

##### MISSION OF THE LIBRARY

The mission of the library is to support fully the research and the educational endeavours of the students, research scholars and

faculty of this colleges, by collecting, organizing, preserving, and disseminating information in any form, by providing effective service and instructional programs to provide access to new information products and services.

#### COLLECTION

In the matter of acquisition of books our policy has been to acquire books of immediate relevance and books useful for advance level of the subject concerned. Our aim has been to build up a rounded collection of books to meet the teaching and research requirements.

The following table gives a total number of various types of reading materials available in the library up to 31.06.2018:

Various types of reading materials Total Number

#### PRINT

- Number of text 18,554
- Number of reference books 8512
- Bound Volumes of Journals 263
- Number of Ph.D. Theses 61
- Current Journals 11
- Magazines (Monthly) 10
- Newspaper (Daily) 08

#### FACILITIES & SERVICES

The library remains open throughout the year except all national holidays as prescribed in the rules. It observes working from 10 A.M to 5 P.M. The study room of the library remains open from 10 A.M to 5 P.M. on all working days except national holidays. Some of the important services provided by the library are :

- Reference Service
- Circulation Service

- Reprographic Service
- Loan to Departmental Libraries
- Internet Service
- Online access to e-journals, e-books, online newspapers and magazines
- Network Resource Centre with high speed internet, LAN and Printing
- Book Bank for needy students
- Collection for Career Oriented Program
- Internet access for students

Photocopying facility inside the library

The library has one reprography unit. The library provides this facility to all teaching member. This facility has proved a boon to our staff.

#### STAFF

- MISS. SARFARAZ PARVEEN , M.LIB (LIBRARIAN)
- MR. KAPIL KANT GUPTA, BLISC
- MR. DHEERAJ BHATNAGAR ( BOOK - LIFTER)
- MRS. EKTA SHARMA, (LIBRARY ASSISTANT)
- MRS. ASHU (PEON)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>



<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
--	-----------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.16258**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**16**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<a href="#">View File</a>

#### **4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 20... The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after JIO telecommunication installed wi-fi facility in the college in 20... College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

**4.3.2 - Number of Computers**

73

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.37

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College have mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully Grant-in-aid college with self finance department, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through tender system by the agencies as per norms. The minor faults related to the electricity and repairing of building are attended and repaired by the college hired electrician, technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. College has Maintain stock register and dead stock register regularly to keep record of the functional and nonfunctional items. Maintenance and up gradation is looked after at departmental level. Furniture related items: There is a college development and construction committee which looks after

the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

**Maintenance of Library/ Library Materials:** Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials.

**Sports Equipments:** The sports department regularly maintains the stock register for the equipments and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

809

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

106

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

## one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution such as the Governing Body, IQAC, and Alumni Association of the college. One representative is elected as Class Representative (CR) from every undergraduate & postgraduate programmes. The Students' Representative of the college is selected as per college norms, out of two class representatives, each from the current batches. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative of the governing body, the IQAC Co-ordinator and the Convenor of the Academic Sub-committee.

The SR addresses and represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. She oversees the ready availability of teaching aids in class rooms such as chalk, duster, maps, and laser pointers. She also makes the students aware of various extension programmes that form a crucial part of the academic activities of every department, such as departmental magazine and wall magazines and she encourages



students to contribute to these. Furthermore, she helps the teaching staff of the college to organize departmental seminars and quiz, which are important co-curricular activities of every department.

The Students' Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, to teach self-defence to students in order to inbuild confidence and selfreliance in them.

Additionally, the SR organizes the Vasant Panchmi celebration in the college along with her peers and is responsible for the smooth execution of the various aspects related to this function. An important event and the Students Representative has the responsibility to co-ordinate the different sports activities and events and assists the teachers in making the event a success. She also has the duty to recruit volunteers from the student's community for this purpose. Thus, she contributes to a healthy interaction among students and teachers regarding academic, co-curricular and extra-curricular activities of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

60

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college continues the interaction with students even after they have formally left the college for higher studies through an active and vibrant Alumni association which has been registered (Reg.No.- 1356/2016-17) on dated 09/03/2017 consisting of former students as well as retired teachers. The registration fee for alumni is a minimal Rs. 100/-, but the association is open to accept the donation of larger sums and welcomes any contribution from those who are willing.

The organization has taken several steps towards initiating useful activities:

- The programmes are platform for them to display their entrepreneurial skills and encourage those who aspire to become self-reliant through these activities. Members of Management Committee, the Principal, Members of Staff and students enthusiastically participated in this Alumni Meet every year.
- Present students of the college participate enthusiastically in the programmes and benefitted greatly from these programmes.

The teachers and the students work with great earnestness and sincerity to reach out to the college alumni in India and in abroad and to involve them not only in cultural activities but also socially meaningful and relevant work which aims to enrich not only the association but the college as well.

**OUR MISSION FOR ALUMNI ASSOCIATION :**

- To build a bridge between college life and career life, so as to introduce the present students to the professional world and to make them proactive to face the challenges that may emerge in their career path.
- To provide job opportunities to fresh bachelors through the references of professionals.
- To conduct orientation and training programs for the students based on various topics to enhance their skills.
- To create awareness among students about the scope of their subject in the professional world.
- To provide a platform to students to develop their qualities.
- To participate in social welfare activities for social accountability

During the session 2020-21, the college could not organise any alumni meet on grand level due to covid-19, but still our Alumni participated in cultural activities organised by the college. They participated enthusiastically in the literary fest organised by Department of English on 17th December, 2020. Also our Alumni motivated our students by being a part of dance performance organised on Women's day and in an online poetry recitation (Kavya path) on Vishwa Hindi Diwas on 10 Jan. 2021.

File Description	Documents
Paste link for additional information	<a href="https://youtu.be/tZVFuzIpRr8">https://youtu.be/tZVFuzIpRr8</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

Rani Bhagyawati Devi Mahila Mahavidyalaya (estd.in 1971), is one of the best government sponsored college exclusively for women, which aims to fulfill to the needs of girls students from diverse socio-economic backgrounds.

The college always makes efforts to provide an environment of moral, intellectual, spiritual. social and emotional development of its students.

Vision

"Contributing to evolvement of a humane learning society through women education and empowerment

Mission

"Becoming a centre of excellence in women-friendly education and empowerment by promoting advanced level teaching training research capacity building and won en values in national and global contexts."

The vision and the mission of the institution are exemplified through the motto of the college -

"Yoga, Karmashu Kaushalam" (Consciousness. Concern and Competence)

The motto stated in the college emblem envisages the expected transformation of each student through advancement of consciousness (Knowledge & Values) activation of conceptual and operational concerns (Devotion to Work) and empowerment with physical, intellectual emotional moral and spiritual competencies (Skills)

To fulfill the aim of the empowerment of the women, the college provides a scholastic environment to the students. The confluent approach of the management and the principal along with faculty members helps to implement further decisions related to providing quality education to the students. The Principal regulates and maintains an amicable and academic environment required for this purpose.

The institution strictly adheres its academic and curricular activities according to academic calendar to accomplish its

objectives. The college encourages individual research works like Faculty Development Programmes (FDP), research articles and proposals etc.. The management motivates the teachers to try to access major and minor research projects.

The teachers are also committed to keep free-flow communication with the parents through the meetings of Parent-teacher Association at regular intervals to discuss the overall progress of the students. The Parents give constructive advises and are considered as valued stake holders of the college.

Additionally, IQAC constantly works on different policies and procedures to fulfill the requirements of the day. It collects feedback from the students, teachers, alumni and parents. And further implements their valuable suggestions too. Academic Audit is also conducted annually. Except that ,under the guidance and leadership of IQAC, all faculty members actively participate in designing and implementing the strategic action plans as well as maintaining an eco-friendly and scholastic environment in college campus.

File Description	Documents
Paste link for additional information	<a href="http://rbdgirls.in/content-image/Vision-Mission.pdf">http://rbdgirls.in/content-image/Vision-Mission.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices Decentralization and Participative Management. The success of an institution is the outcome of the combined efforts of all who work towards accomplishing the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and co-operation in formulating and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.

The college focuses ardently on decentralization by providing equal opportunity to all, equal role to participate is the functioning of the Institute, management comprises of management

committee, college governing council. Each committee has been assigned some specific duties and tasks which are necessary for the progress and development of the Institution. The Management committee takes care of infrastructure facilities which fulfill the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the facilities for the teaching and non-teaching faculty and the students.

The College Governing Council takes care of financial management and the implementation of facilities for the institution to upgrade the standard of amenities which supports effectively the teaching-learning and research process. It guides and articulates the available resources and provides freehand to the head of the college to carry out the activities in order to reach the expected maximum standard. Parents-Teacher committee is also available in college to take care of students from first year of student's admission. The Principal, In-charges of the departments, teaching and non teaching faculty along with the student council members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participating in the growth of institution and to act according to the aims and objectives of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 1971 the college tried to work for overall development of the students by providing them an excellence learning, which can assure their bright future. For that the management and the teaching staff always strive to improve. There is no doubt that college has shown tremendous growth too. To acquire this, the college worked very well on strategic planning and deployment of documents. The institution formulated, communicated and further implemented such strategies and plans which are necessary to get success in future. For the overall growth/ development of the college as well as the students, the college initiated various plans.

Here is the strategic plan of the session:

- The college promoted digital learning (online classes, use of Digital Library, providing e-content)
- Online academic leadership courses are introduced for the faculty members.
- Organized webinars and seminars for the students and the teachers for the enhancement of knowledge.
- Promoted research work culture in the college.

The above mentioned strategic plan has implemented during the session. Such strategic plans are approved by the management as well as by the principal. The departments also play a very vital role in this process. All the departments actively participate in all the activities like admissions, academic activities, extra-curricular activities, etc. To make it much better the college also invites feedback and suggestions from the faculty members, staff members, the parents, students and the alumni. The college constantly works on these suggestions for further development of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://rbdgirls.in/content-image/Stratagic-Plan.pdf">http://rbdgirls.in/content-image/Stratagic-Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management/ governing body works in collaboration with the principal to regulate and maintain a cordial and academic atmosphere to the students. Being the head of the institution, the principal along with the in-charges of the departments, the faculty members and non-teaching staff, implements the strategic plans of the management. In the context of the administration of the college the governing body plays decisive role. It consists :

1. The president
2. The Secretary
3. Treasurer
4. The Principal
5. Teacher's representative-2
6. Non-Teaching staff representative-2

The principal executes all the academic and administrative activities with the help of the the teachers and established committees. These committees are as follows:

1. Admission Cell
2. IQAC Cell
- 3.Redressal Cell
- 4.Proctorial Board/Anti Ragging Cell
- 5.Career Guidance & Counseling Cell
6. Sports Cell
7. Cultural Cell
- 8.SC,ST, OBC & Minority Cell
- 9.Alumni Cell
- 10.Academic Audit Cell
- 11.Placement Cell
- 12.Extention Cell
13. NSS Cell
- 14.Website Networking & Software Development Cell
- 15.Poor Fund Cell
- 16.College Development Cell
- 17.Purchase Cell
- 18.AISHE (Ministry of HRD)
- 19.UGC/NCTE
- 20.RUSA
- 21.Examination Conducting Cell



22. Research Development Cell

23. Women Harassment Cell

24. Library Cell

25. Health Care Cell

26 A. Registration Cell

26 B. Time Table Cell

26 C. Write-off Cell

26 D. Parents Teachers Cell

26 E. Scholarship Nodular

27. IGONU

28. UNNAT BHARAT ABHIYAN (UBA) Cell

29. COVID-19 Mental Health Counselling Cell

30. COVID-19 Awareness Cell

31. Media Cell

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Link to Organogram of the institution webpage	<a href="https://www.rbdgirls.in/RBDColleges-Information.php?pid=101">https://www.rbdgirls.in/RBDColleges-Information.php?pid=101</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution understands and believes that for making the institution a place where students get quality and value based education it is extremely important to work for the welfare of the teaching and non-teaching staff and therefore subsequent efforts are taken by the institution:

The institution offers fee concession to wards of economically weaker staff. The provision is made for financial support to economically weaker staff of R.B.D. college in the form of fee concession to their wards. The college ensures that the salary is timely credited to bank accounts of employees and in each month the employees get the salary on time through bank account only. The institution promotes training, research and higher education of the staff. The college encourages the staff to keep themselves updated and refreshed. For this the institution organises various training programs and encourages the staff to take part in different training programs, seminars, workshops e.t.c. The college also inspires the staff for higher education and research. faculty members who have not yet registered themselves for Ph.D. are encouraged to get themselves registered for M.Phil/Ph. D. as soon as possible. the institution also ensures that all the faculty members publish at least two research papers every year. the college has formed research and development committee that keeps working in this direction. Besides the institution is focused and determined to keep promoting and taking care of the welfare of its staff.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System manages the employee performance process of an organisation to evaluate the job performance of a team. It includes capturing qualitative and quantitative feedback and turning them into actionable insights. Performance appraisals

are essential for the growth of an institution. It is an essential part of any institution. R.B.D. Women's College always keeps taking genuine efforts towards making performance based appraisal system applicable in the institution and ensuring that the faculty members may get the best out of it. for this subsequent efforts are taken by the institution: R.B.D. women's college has performance based appraisal system for teaching staff following UGC regulation 2010 ( and the two amendments thereafter)

The faculty members of the college may offer themselves for assessment for promotion by submitting an application and PBAS (Performance Based Appraisal System) performa as per the UGC career advancement scheme guidelines. If some faculty members fail to apply at a time they can apply letter as well. Rules and guidelines for Non-teaching staff are different from teaching staff. They are promoted on the basis of their experiences and experience and Performance play a very vital role in their promotion. They also have options of applying for the post advertised by the state government. they can apply for that from time to time and get promoted. The college keeps its staff whether teaching or non teaching updated with the Performance Based Appraisal System guidelines and ways of getting promoted on the right time so that they can progress and contribute in the growth and betterment of the institution. Institution ensures that the staff is provided all the possible help and support from the side of the college for their progress and growth.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. External audit is conducted once in every year by an external agency. Before the commencement of every financial year,

principal submits a proposal on budget allocation, by considering the recommendations made by all the departments. The expenses are monitored by the accounts department as per the budget allocated by the management. The depreciation costs of various things purchased in the preceding years are also worked out. the vouchers are audited by an internal financial committee. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by the chartered accountant regularly as per the government rules. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The most prominent funding agencies are University Grants Commission ( U.G.C.), Department of science and technology (DST), National Assesment and accreditation council (NAAC) etc. The proposals for building grant, maintaining physical

infrastructure, other ICT devices like LCD projectors and workshops are also sent to UGC and NAAC for obtaining funding.

Many relevant proposals are also directed to DST , based on research and innovation strategies. Every year few minor changes are made in student's fee structure to generate some surplus money for student development activities.

The institution also accepts grants in form of donation from its management vira charitable society, Bijnor from time to time or as and when needed.

Institution has sent proposals to RUSA also under college development grant scheme . After receiving the grant, its proper management is done through proper channel.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes sure to share the information regarding various FDP's, orientation program and refresher courses, seminars, workshops and conferences being organised in offline and online mode from time to time.

IQAC also guides the young and newly appointed members about the requirements in the promotion in rough CAS (career development schemes) . IQAC encourages research activities and publication of quality research work in journals listed in UGC- care list.

Faculty members are encouraged to take up major / minor research projects, sponsored by various agencies. For attending STC's , FDP's and other courses teacher's are granted Duty Leave.

A fully functional research and development committee has been formed in college, which helps faculty members in pursuing their research work. Organising workshops on choosing a research journal, citation index, H- index, plagiarism are also in pipe-line.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main step in collection of feedback from students or rather all stakeholders is in the proper statistical analysis.

In the entire feedback process IQAC has made some constructive changes like feedback from students should not be influenced by teachers, therefore in that process, faculty members should not be involved.

Only those students who are regular to college and engage actively in all college activities and possess a minimum 75% attendance only are allowed to submit their feedback.

Institution prepares its plan of action annually and tries to work in line with it.

File Description	Documents
Paste link for additional information	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.rbdgirls.in/">https://www.rbdgirls.in/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

R.B.D. Mahila Mahavidyalaya, Bijnor being exclusively a girls' college is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment and social, political and economic empowerment.

The Women Empowerment Cell exists in the college especially with the sole idea to boost up a pro-research environment that would have a trickle down impact on empowerment of the girl students of the college.

1. Institution shows sensitivity in providing facilities such as:

**Safety and Security:** Safety and security of all the students, teachers, non-teaching staff and the visitors to the college is always the first priority. A Security Guard has been designated

for the Safety and Security of the Students. A visitor is never allowed to enter the school campus without prior appointment. The campus is monitored 24X7, and always guarded with the security staff in and around the campus. There has never been an instance of breach of security. The security measures at the school are infallible. The students can only leave the campus on designated days and that too along with a parent, guardian or an exeat from the Housemasters. To ensure a safe campus and a secured environment the college has embarked upon the following initiatives:

- Senior and experienced male and female gatekeepers
- Intercom facility to the gatekeeper at the college entrance.
- Fire Extinguisher placed in every floor.
- The entire campus is under CCTV surveillance.
- Dual-exit gates.
- Regular checking of the electric meter box.
- All the electrical switch boards, air- condition machines, fans and tube-lights serviced regularly.
- A Grievance-Redressal Box for the students.
- Internal Complaint Cell to address issues on sexual harassment within the campus.
- Medical Unit with free medical check-up for the students by an eminent gynecologist regularly.
- Maintenance of a FIRST-AID Box by the Health care Unit & by the individual departments.
- Separate washrooms for the students in every floor.
- Separate washrooms for the male and female teaching and non-teaching staff.
- Separate waiting room for the drivers.
- Identity Cards issued to all the students, teachers and the non-teaching staff.
- Separate waiting corner for the visitors.
- Distinct code of conduct for the students teaching and non teaching staff.

b) Counselling: The College is willing to nurture a healthy environment, both physical health and mental health of the young minds. A separate Counselling Cell has also been working since the establishment of the college and is renewed every year, which offers a self- designed basic and advanced counselling to the students. As per the UGC guidelines the "career and counselling support that an institution offers to its students makes them confident to perform better. Counselling thus addresses both the

academic and career concern and opportunities. The inclusion of guidance about market patterns and employability can help the institution in building a base for the students..." A career counselling committee is working towards organizing interactive sessions on the issue of probable upcoming career options. this cell intends to help the students to establish a linkage with the world of work and local career opportunities in the highly competitive professional domain. The Counselling Cell benefits the students in two broad ways:

1. Personal Counselling

2. Workshops on various aspects of mental health are conducted regularly.

c) Common Room: The College has a vibrant common room with several indoor game facilities. A sanitary napkin vending machine installed has been installed in it. The girls' common room has seating capacity of 50 girl students with attached bathroom and dressing room. Comfortable furniture is provided to the students to relax during the free periods. New papers, magazines & indoor games are available on demand. Canteen service is available to the students from the main college canteen on telephonic request for which an intercom has been provided. Girls common room attendant is always ready to help.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NA</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">03</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management

Waste management is primarily conducted by the Bijnor Municipality Committee. In 2017 the college organized a workshop on waste management for the students and the staff.

- **Solid waste management:** The solid waste is managed properly generated in the campus from time to time. For the sustainable development of the society it is very important to judiciously handle the environmental issues like the solid waste management. In order to manage the solid waste effectively we need to understand its composition and all the activities that follow once the waste is generated. Basically composition and characteristics of the waste depend on a whole lot of factors and also vary periodically. Different approaches can be employed for the management of the solid waste, depending upon the factors such as varying composition and quantity. The management of solid waste becomes further more necessary with increasing pollution and other hazardous consequences due to the generation of waste. Waste is growing at an exponential rate in India due to the rapid urbanization and the industrialization. Assessment was done on the basis of interviews with all the stakeholders and field observations. Students were also involved by knowing their views about the state of waste management in the campus. The solid waste in the campus is generated from various potential sources, such as Academic Buildings, Hostels, Canteen, Garden, etc. All the waste is managed by sweepers which are allotted for different buildings in the campus.
- **Liquid waste management:** The liquid wastes generated in the H.Sc. chemistry laboratory are disposed off through proper channel. We mainly use this water for gardening. We have planted over one lakh trees in the campus. Our gardens extend over 10 acres of land. We are still planting to this

day. This is possible only because of the recycled wastewater. Sustainable wastewater treatment involves processing wastewater, ridding it of all contaminants, so that it can be used again. It also helps prevent pollution of our water bodies. Wastewater is typically treated using physical, chemical and biological means. Sedimentation is the most common physical method used in most parts in India. Chlorination, ozonization and other such methods constitute chemical wastewater treatment. Biological methods such as bioremediation involve the use of microorganism metabolism to remove pollutants.

Our campus is spectacularly clean and green and I am proud to say that it is considered as one of the best campuses in India and maybe even the world.

**E- Waste management:** E-waste corner has been set up inside the college e-waste are collected from time to time. Awareness is generated among the students, teachers and the non-teaching staff to dump their personal e-waste into the bin.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	C. Any 2 of the above
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**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Unity in diversity is what makes India a great country. R.B.D. College Bijnor also promotes the idea and works for making the atmosphere of the College harmonious. In the College there are students and faculty members who come from different backgrounds, religions, castes and classes and work together for the achievement of sharing and propagating knowledge and making themselves a better citizen of the country. For making the atmosphere of the College harmonious an Assembly is organised daily where students and teachers who belong to different religions, linguistic backgrounds, castes and classes gather together and take oath of being one and always having faith in the values of harmony, humanity and unity. The assembly where they gather makes them realize their duty of being a responsible citizen and motivates them to work together without any bias or discrimination. The prayer which is sung daily in the assembly propagates unity in diversity.

Besides through different cultural programs the College promotes the idea of unity where students who come from different religions, casts, classes and linguistic backgrounds come together wearing dresses of tricolor which symbolize colors of Indian flag and unity, show their patriotism. The students of different departments such as Hindi, Urdu, English etc. participate in cultural programs and give the message of being one and unity in diversity.

The College has also started a new practice of distribution of 'sampradayik sadbhav' tickets to all the students to promote the idea and values of fraternity and unity. This initiative has proved very fruitful as the students paste the tickets on their notebooks and feel the sense of being one and importance of unity and harmony.

All such efforts of the College keep the environment of the College harmonious and motivate the students to believe in the great values of unity and fraternity.

#### Best practice in the college

The best practice in R.B.D. College Bijnor is that an assembly is organised daily and all the students come together to sing the prayer. This is the best practice of the College as the prayer inculcates the values of honesty, discipline, hard work and most important unity in the students. All the students gathered in the ground of the College symbolise unity and it makes them realize the purpose of being there in the College is not only to be present at one place for the sake of getting a degree but together they all realise a sense of dutifulness for a great cause and that is to be educated and contribute for the betterment of the society. The honourable principal of the College keep motivating the students to take oath of being honest and disciplined. This oath taking motivates them and makes them realise their duty towards being a good student as well as citizen of India.

The assembly is very significant as the students and teachers present there come from different backgrounds, casts and religions. The assembly brings them all together for a great purpose and that is that we all are one though we belong to different castes, classes and religions but we are equal and have to work together for making our country a better place to live in. The importance of the assembly can be understood by the fact that if there is no assembly in the College the student would come and go. Some will attend their classes and some not. The assembly, prayer and oaths make them dutiful and disciplined and the sense of being one is aroused in their hearts. Besides all this the teachers of the College keep motivating and providing valuable knowledge and information to the students from time to time about voting rights, carrier opportunities and women



empowerment etc.

Hence the assembly practice can be said as the best practice in the College which keeps working in the direction of making all the students realise their duties and making them better citizens of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

R B D Mahila Mahavidyalaya sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities which enables them to conduct their duties as a responsible citizen. The college organized various activities which are s following:

Every year our college celebrates National festivals Republic Day , Independence Day, Gandhi Jayanti and other remarkable Jayantis enthusiastically. Such celebrations are always attended by students as well as employees which help them to understand the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. Our respected Principal appeals everyone to remember the struggle of freedom and respect the National Flag and National Anthem.

The college celebrated Constitutional Day on 26th November 2020, through this celebration the students and employees got to know about the constitutional values. Our constitution provides human dignity ,equality, Social justice ,human rights, freedom ,law and equality. The college ensures that students and employees must understand the value of Constitution which is superior and respect it in every possible way.

Except that our college celebrates other important days like the National Voter's Day, Teacher's Day, women's Day etc to sensitize the students. The college has organized an webinar on POCSO Act

(an awareness programme) on 16 April 2020. Other activities like Sadak Suraksha Awareness Programme, Mission Shakti Programme, Plantation programmes etc. organized to make the students aware of their respective duties and rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">21</a>
Any other relevant information	<a href="#">NA</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Our college celebrates National and International festivals from time to time The jayanti's of revolutionary leaders are organized by the Department of Political Science as such as Patel Jayanti, Ekta Diwas and Atal Bihari Vajpayee Jayanti and Good Governance**

Day etc. Along with this, the Constitution Day, Voters' Day, Human Rights Day, World Women's Day are also celebrated every year by the department. Hindi Diwas and World Hindi Day are celebrated by the Department of Hindi to promote the mother tongue in the country. Every year on 29 August, the birth anniversary of Major Dhyan Chand is celebrated as Sports Day by the Department of Physical Education. National Nutrition Day programs are organized from time to time by the Department of Home Science for special care of health. Environment Day, Yoga Day, Khadas Day, Parakram Day, Van Mahotsav, Health Day, Youth Day, World Caver Day have been organized by NSS. Special national festivals such as 26 January, Independence Day, and Gandhi Jayanti are organised by the Cultural Committee, in which speech, debate, essay competition and other activities are organized.

1. Vishwa Hindi Diwas
2. Vishwa CancerDiwas
3. Vishwa Mahila Diwas
4. Vishwa Paryawaran Diwas
5. Vishwa Yoga Diwas
6. International Unity day
7. Manavadhikar Diwas
8. Yuva Diwas
9. Parakarm Diwas
10. RepublicDay
11. Matdata Diwas
12. Health Day
13. Van Mahotsava
14. Hindi Diwas
15. Teacher's Day
16. Gandhi Jayanti

17. Patel Jayanti (Ekta Diwas)

18. Savidhan Diwas

19. Sushasan Diwas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

It has been more than one year that covid-19 pandemic has caused a lot of suffering and trauma all over the world and India is no exception. India has also suffered a lot and there is loss of health and wealth due to covid 19 pandemic. covid-19 pandemic has affected higher education a lot and teachers as well as students have faced great difficulty because of it. teaching learning process has suffered a lot and in such a scenario it has become the first duty of every educational institution to make students aware of how to boost their immunity and take care of their health so that students could become aware of how to save themselves from the adverse effects of covid-19 pandemic. R.B.D. college Bijnor has tried its best for making it students aware of some steps and precautions which could save them from covid and they could live a healthier life. for this purpose the institution has taken subsequent efforts:

The college has tried its best to create awareness about covid-19 and safety precautions through social media. through many posters and covid-19 related videos the college has created awareness and made people realise the importance of taking care of their health and be safe and secure. the college motivated students to follow covid-19 related rules and guidelines and promoted the use of masks, social distancing and sanitizers. Online classes and counselling was promoted by the college and it proved very beneficial and motivated all to take care of their health and

build a healthy society. the students have also co-operated in this effort of the college and uploaded videos related to precautions and sanitization during covid-19 pandemic. Students distributed masks and spread awareness about covid-19. all the departments of the college have taken efforts for making students aware and making them follow rules and guidelines of covid-19 pandemic. Yoga is very beneficial for health and boosting ones immunity the college has promoted yoga through many videos on social media and how can one boost one's immunity. Covid-19 pandemic is still in the air and the college is determined to keep motivating its students and faculty members to be aware and keep spreading awareness in the society as well so that we could build a happy and healthy society.

File Description	Documents
Best practices in the Institutional website	<a href="http://rbdgirls.in/content-image/Best-Practice.pdf">http://rbdgirls.in/content-image/Best-Practice.pdf</a>
Any other relevant information	<a href="#">NA</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since from 1971, R. B. d. Mala Mahavidyalaya has a vision of empowering girls students who are from varied social backgrounds specially those who are from rural areas. The college always ensures to provide excellence education to all the students not only through enhancing their intellectual ability but also by nurturing their talents. The college contours the learners into better citizen enriched with self-confidence, determination, patriotism and humanity. It imparts holistic education and develops women folk as leaders. Our objective is to guide our students for a better future, to empower them with authority, influence and position and is clearly evident also, as our alumni has achieved the height of success in their respective fields of choice.

The College has adapted a learner-caentered method of education, has introduced interdisciplinary and multi-disciplinary, industry-oriented, entrepreneurship, and skill-based courses, and is adopting new didactic techniques such as use of technology in teaching and learning and experiential learning. As we all were

dealing with Covid-19, this technology helped us a lot in teaching learning process. Through online classes we tried to stay connected with our students and help them in every possible way. The college always manage to advance a spirit of learning, excellence with harmony and warmth, among the students and the college staff which is retained beyond the boundaries of the campus even when the students have passed out.

We all know that the loss covid-19 has caused to the health, education and other things is excruciating. It has become extremely important today that students should take care of their health and immune system and it is the first duty of the college to guide them, educate them regarding healthy habits and routine. So the College has given priority to the objective of making student's health conscious and motivate them for being aware and take extra care of their health. For the achievement of this goal which has been the priority of the institution, the institution is fully devoted and has organised a number of programs and events on the topic like Global Hand Washing Day organized by the Department of English, Department of Home Science organised a Hospital visit on 23 January 2020, apart from that they have celebrated "Nutrition Week" from 1- 7 September 2020. On 7 April, 2020, the college organised a Health Camp, where students get to know about healthy diet and also sanitizers were distributed to the students.

Except that The College has Covid Help Desk also to make the students aware of the guidelines of Covid -19 and it makes sure that students follow all the guidelines like wearing mask, proper hand sanitization and maintaining social distancing. Our green and healthy campus with flowering shrubs, herbs and fruit trees to provides a vigorous atmosphere to the students. Such surroundings demonstrates everyone to strive towards making their goal of empowering the women in every possible way. We are proud that our vision of "Women Empowerment through Higher Education" has borne fruit in creating a pool of environment conscious socially responsible citizens who remain spiritually bonded to the college throughout their life.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

**PLAN OF ACTION:**

In this session we have planned to make particular amendments:

1. The college has planned to establish ten cells for the smooth execution of new education policy which are as follows:
  1. The college will introduce skill development programme for the students to provide them better career opportunities
  2. New exam pattern will be introduced in the college to meet up the parameters of New Education Policy
  3. The college will conduct both the modes of classes online as well as offline to complete the syllabus on time.
  4. The college will introduce a best practice "SANVAAD"-spontaneous expressions of opinions and thoughts on different topics. It will help the students to overcome the hesitation; it will boost their confidence and spirit.
  5. The college will vigorously work to improve the research criterion.